



Authority Board Chair: Lesley Dahlkemper
Authority Board Vice-Chair: Lora Thomas
TAC Chair: Mary Kay Provaznik
TAC Vice-Chair: David Van Dellen

Board Meeting Minutes
Chatfield Watershed Authority
Monday, February 10, 2020
3:00 p. m. – 5:00 p. m.

Douglas County Sheriff Substation, Community Room
9250 Zotos Drive, Highlands Ranch, CO 80129

Board of Directors:

Director Lesley Dahlkemper (Vice-Chair) – Jefferson County
Director Alison Witheridge – Other Districts
Director Lora Thomas – Douglas County
Director Barbara Biggs – Water and Sanitation Districts

Absent:

Director George Teal (Chair) – Town of Castle Rock, excused

Others Present:

Weston Martin (PCWRA)
Pat O'Connell (Jefferson County)
Jim Dederick (Douglas County)
Mary Kay Provaznik (Dominion Water & Sanitation District)
Cathy Begej (JCD)
David VanDellen (Castle Rock)
Alan Leak (RESPEC)
Diane Kielty (Colorado Watershed Assembly)
Mallory Hiss (Colorado Watershed Assembly)

Call to Order

A regular meeting of the Chatfield Watershed Authority was called to order at 3:06 p.m. by Board Vice-Chair Dahlkemper. A quorum was declared established. There were no disclosures.

Public Comment

None

Board Action Items

A. Agenda Approve

It was moved to approve the agenda as presented by Director Thomas and seconded by Director Witheridge; motion carried unanimously.

B. Approval of December 9, 2019 Board Meeting Minutes

It was moved by Director Dahlkemper and seconded by Director Biggs to approve the December 9,

2019 TAC meeting minutes with changes to reflect accurate voting numbers; motion carried unanimously.

C. Approval or Ratification of Invoices for Payment

Invoices were reviewed. TWS Financials, Invoice #18898 for \$1,000.00, RESPEC, Invoice #1219-223 for \$1,467.84, RESPEC, Invoice #1119-178 for \$3,691.32, Colorado Watershed Assembly, Invoice #201920 for \$5,204.00, and RESPEC, Invoice #1219-077 for \$5,735.00.

It was moved by Director Witheridge to approve payment of all invoices for a total of \$17,098.16 and seconded by Director Thomas; motion carried unanimously.

D. Board Election of 2020 Chair and Vice-Chair

It was moved by Director Thomas to nominate Director Dahlkemper for Board Chair for the 2020 year and seconded by Director Witheridge; motion carried unanimously.

It was moved by Director Witheridge to nominate Director Thomas for Board Vice-Chair and seconded by Director Biggs; motion carried unanimously.

E. WQCC Annual Report Approval Process – Special Board Meeting Request

• TP and CHL-a results

Chatfield Watershed Authority was in compliance for both total phosphorus and chlorophyll α thresholds. Expect TMDL results by February 14, 2020. RESPEC expects to have a draft Annual Report by WQCC due date March 15, 2020. TAC will review the draft at the April 7 TAC meeting followed by distribution to Board for review. If follow-up is necessary, the Board can call for a special meeting. RESPEC intends to send the final draft of the CWA Annual Report to the WQCC by May 11. The final draft will be presented at the May 18 joint TAC and Board meeting.

Action Item: Manager send Board a copy of the draft Annual Report after the TAC makes review.

Discussion Items

A. WQCC Regulations Update (RESPEC)

- a. Regulation 38
The hearing is in June. Party status request will come out in March. If something comes up there may be a need for Chatfield to be a Party, which would require a call for a Special Board meeting.

B. Jellystone Project

- a. CDPHE Jellystone Response
CWA does not have enforcement authority. We have Authority to review and recommend. CWA is absent of a 208 plan. Therefore, CDPHE is responsible and has final authority. Submit RESPEC response letter as a public comment letter.

Action Item: RESPEC to submit the Jellystone response letter to CDPHE for public comment.

Informational Items

A. TAC Update to Board (TAC Chairs, Mary Kay Provaznik and David VanDellen)

- a. RESPEC
 - i. Watershed Model Update
 - 1. Lynker Contract Status
RESPEC received draft Task 1 report from Denver Water. They will proceed with getting Lynker under contract for their remaining three tasks by end of June. Within two months we will need to know what we want to have run on task 3.
 - ii. Colorado School of Mines (CSM) Project Update

The sampling of Plum Creek and West Willow Creek will occur a specific day in May. Sampling will also investigate potential contaminant sources, geological or industrial. CSM students will present their findings to Alan Leak, Diane Kielty and other interested Chatfield WA members end of May. TAC members are encouraged to attend the results presentations and provide feedback.

B. Manager Update to Board (Diane Kielty)

- a. 2020 Membership Billing Sent
- b. Website Upgrade
 - i. Sitelock - Hughes and Stewart recommended a Security (SSL) Certificate for Viewer Security. It's a \$200 start-up cost and \$99 annual cost.

Action Item: Manager give Hughes and Stuart notice to proceed on adding Sitelock SSL for viewer to CWA website.

c. CWA Legal Services – Status Update

A TAC subcommittee has formed to pursue on-call legal services for Chatfield going into 2020. A legal representative who is a specialist in environmental and water law is a niche. Avoiding conflict of interests with CWA, TAC and Board could be difficult. The TAC received a recommendation. CWA will want to vet the recommendation with members confidentially to ensure there are no conflict of interests. Director Thomas will consult with the Douglas County legal staff and report back should TAC need to release an RFQ. If so, the interview process will be halted. The cost to go through an RFQ could eat into the legal services budget.

Action Item: TAC conduct interviews and recommend legal consultant.

C. Other Board and Other Agency/Member Updates

The Highline Canal presentation was well-done and may be of interest to the Board.

Action Item: Manager invite Highline Canal to present during a board meeting later in the year.

D. Most Recent Financial Update

- a. Chatfield Watershed Authority Financial Recap, December 31, 2019
Approximately \$301,000 in the bank, which puts Chatfield WA in a good position.
- b. A copy of the Audit Exemption paperwork will be sent around by email to be signed by Board members. The paperwork is a recap of what was on the December financial statements.

Upcoming Meetings

A. Next Scheduled TAC Meeting:

- a. Tuesday, March 3, 2020: 2:00 – 4:00 p.m., Army Corp Building, 9307 South Wadsworth Blvd., Littleton, Colorado, Conference Room

B. Next Scheduled Board Meeting:

- a. Joint TAC / Board, Monday, May 18, 2020: 3:00 – 5:00 p.m., (TAC begins at 2:00 p.m.), Douglas County Sheriff Substation Community Room, 9250 Zotos Drive, Highlands Ranch, CO 80129

3:40 p.m.

Adjournment of Regular Meeting