



Authority Board Chair: Lora Thomas
Authority Board Vice-Chair: Laura Cavey
TAC Chair: Weston Martin
TAC Vice-Chair: Ryan Adrian

CHATFIELD WATERSHED AUTHORITY TAC MINUTES

Chatfield Watershed Authority TAC Meeting

Tuesday, April 5, 2022

2:00 p. m. – 4:00 p. m.

Virtual Only

Member Attendees:

Wes Martin (PCWRA) Chair
Ryan Adrian (Douglas County) Vice Chair
David Van Dellen (Town of Castle Rock)
Matt Collitt (Louviers W&SD)
Patrick O’Connell (Jefferson County)
Carolyn Roan (City of Littleton)
Alison Witheridge (Denver Water/CWA Board)
Josh Baile (Dominion WSD)
Desiree LaFleur (Town of Castle Rock/Alt. CWA Board)
Julie Tinetti (Centennial WSD)

Alternate Members, Other Associate Agencies & Attendees:

Alan Leak (RESPEC)
Alan Buckman (Notchcode Design)
Sarah Klahn (Somach Simmons and Dunn)
Bill Safranski (Lynker)
Diane Kielty (Colorado Watershed Assembly)
Kevin Bierlein (Hydros Consulting)
Charley Hoehn (CRMC)

2:04 pm

Call to Order

A regular meeting called to order 2:04 by TAC Chair Weston Martin.
There were no disclosures.

ACTION/APPROVAL ITEMS (2:05 PM - 2:30 PM)

A. APPROVAL OF AGENDA

Motion to approve the Chatfield TAC April 5, 2022, agenda made by Patrick O’Connell and seconded by Ryan Adrian. Motion carried unanimously.

B. APPROVAL OF MEETING MINUTES

Approval of Chatfield TAC March 1, 2022 Meeting Minutes

Motion to approve the Chatfield TAC March 1, 2022, Meeting Minutes as presented made by David Van Dellen and seconded by Carolyn Roan. Motion carried unanimously.

C. APPROVAL/RATIFICATION OF INVOICES

The table below summarizes the invoices included in the meeting packet.



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Total amount of invoices for approval for payment \$17,109.85.

Note: There was an overpayment made to Lynker in January 2022 in the amount of \$3,205.00. The invoices are being adjusted to reflect a credit until drawn back to balance. After applying invoice SI009042 for \$60, there is a remaining credit of \$3,145.00.

Invoices < \$5,000 and within Budget and Scope (Manager’s Approval)	
Spring Up the Creek_CWA Invoice 2022	\$250.00
Credit - Lynker_02 28 22 Chatfield_Watershed_Invoice	-\$60.00
SSD Chatfield Invoice 3013172_Feb 2022	\$2,508.00
SSD Chatfield Invoice 3013173_Feb 2022	\$504.00
SSD Chatfield Invoice 3013174_Feb 2022	\$132.00
TWS March Inv_21213_from_TWS_FINANCIAL_INC._27852	\$750.00
TWS_Jan and Feb 2022_Inv_20998_from_TWS_FINANCIAL_INC._7964	\$1,500.00
NotchCode_Phase II_CHA-001.2 invoice	\$1,200.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
RESPEC_W0035-Chatfield-INV-31JAN2	\$5,265.85
River Network_Invoice 2235_March 11 through April 10_West Plum Creek Project	\$5,000.00
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

CWA made pledge of \$5,000 to River Network contingent on CWCB grant approval. CWA agreed to provide funding prior to River Network receiving CWCB funding to allow the project to launch. There was a request to include an explanation of the River Network invoice with the minutes of this meeting.



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Motion was made by David Van Dellen to approve RESPEC invoice #W0035 in the amount of \$5,265.85 and River Network invoice #2235 in the amount of \$5,000.00 and seconded by Ryan Adrian. Motion carried unanimously.

D. Presentation of the draft 2021 Chatfield WA Annual Report and recommendation for Board approval of Annual Report to be submitted to the Water Quality Control Commission.

The draft report was presented. New map graphics have been added. Phytoplankton concentration information has been added. Included a sampling and analysis Plan table. Three entities exceeded their wasteload allocations. RESPEC will be contacting those entities to verify that their numbers are correct. The Highlands Ranch Law Enforcement Academy has moved to a septic system permit. RESPEC will research the ramifications and whether the Academy should continue to have a wasteload allocation. There were requests that the report include other Nonpoint Source efforts that CWA is supporting financially including the West Plum Creek Stream Management Plan and the Hilldale Pines Fire Mitigation Project.

There was discussion on signage about trash along the riverbanks. Has CWA developed verbiage for trail systems highlighting trash and hillside disturbances? This may be a partnering opportunity on consistent messaging for signage. The major MS4 permit holders have developed a brand. It has been included in their signage and there are statewide efforts in place. Douglas County will get more information.

Motion made by David Van Dellen to recommend the Board approve the draft 2021 Chatfield WA Annual Report and include any minor additional changes and comments for submission to the Water Quality Control Commission and seconded by Carolyn Roan. Motion carried unanimously.

E. Presentation of the draft CWA website upgrade and recommend Board approval for CWA website to launch.

Motion made by Ryan Adrian to recommend CWA Board approve CWA Squarespace website launch and seconded by Patrick O'Connell. Motion carried unanimously.

DISCUSSION ITEMS (2:30 PM - 3:15 PM)

A. CWA Funding Initiative Subcommittee Update - Presentation of funding criteria and recommendation for Board direction. (Alan Leak & Sarah Klahn)



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The 2022 – 2028 CWA Budget Planning Workbook was reviewed and discussed. Cherry Creek Basin Water Quality Authority funding mechanisms and numbers were provided along with a State Park attendance graphic. Consultants asked for feedback from TAC on additional funding options for CWA. Raising the dues is the least labor intensive, but the amount anticipated to cover costs is high and could require up to 60% dues increase. There could be Colorado Parks and Wildlife (CPW) support and there are possibilities for legislation. Legislation would be the most labor intensive and costly. There is additional potential cost to members not included in the forecast including regulations placed on facilities and upgrades to facilities to uphold limits.

Has there ever been a significant financial ask of CPW? They are not a paying member. CPW is an active member of the Cherry Creek Basin Water Quality Authority through appointment and CPW has voting privileges. How does CWA want the Authority structured financially with growing financial constraints? Does CWA have the resources within this consultant team to present the options going forward? CWA has an obligation to both Point Source and Nonpoint Source issues. Should CWA be involved in how TMAL is met, or let the members deal with this independently? Who covers the cost and what is the Authority's role?

Action: RESPEC and SSD prepare Action Memo outlining funding options with associated costs to include in the board meeting packet.

UPDATES (3:15 PM - 3:55 PM)

A. TECHNICAL (ALAN LEAK)

1. CO School of Mines 2022 Field Session is moving forward. Alan will be meeting with CSM to discuss the 2022 Scope of Work.
2. West Plum Creek Stream Management Plan project has had four meetings mainly on logistics. Going forward TAC will be receiving detailed updates.
3. Chatfield Reservoir Mitigation Company - Meeting packet included a Hydro's report on results and conclusions for the reservoir in 2021.
4. Other Member – None



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- B. LEGAL (SARAH KLAHN)**
1. Regulatory Update
 - a. Regulation 73 Process is going forward. A limited scope rulemaking meeting will take place next spring.
 - b. Lakes & Nutrients Rulemaking information is not available.
- C. FINANCIAL (DIANE KIELTY)**
1. February 2022 financial summary was presented.
- D. MANAGER (DIANE KIELTY)**
1. 2022 dues payments have been received in full.
 2. If members are interested in more information on the Water22 Campaign you can go to [Water22 NP Sponsorship Levels](#).
- E. EXECUTIVE SESSION**
Not requested.

UPCOMING MEETINGS (3:55 PM - 4:00 PM)

A. Next Scheduled TAC Meetings:

- a) Tuesday, May 3, 2022: 2:00 – 4:00 p.m., Google meet Online

B. Next Scheduled Board Meeting:

- a) Monday, April 18, 2022: 3:00 – 5:00 p.m., Hybrid Live/Online

Live Address: 100 Jefferson County Parkway
Golden, CO 80419

Directions and parking details

<https://www.jeffco.us/2051/Driving-Directions>

- Parking – once through the roundabout, head toward the building, guests can park in either of the top-level parking areas to the left or right
- Enter the building and go to your left (unsecured side)
- Once at elevators, head to your right and look for signs for Chatfield Watershed Authority/Faye Griffin Room (just pass Hearing Room 1)

3:52 pm

Adjournment