



Authority Board Chair: Lesley Dahlkemper
Authority Board Vice-Chair: Lora Thomas
TAC Chair: Mary Kay Provaznik
TAC Vice-Chair: David VanDellen

BOARD MEETING MINUTES

Chatfield Watershed Authority Board Meeting

May 18, 2020

3:00 p. m. – 5:00 p. m.

GoToMeeting

Board of Directors:

Director Lesley Dahlkemper (Chair) – Jefferson County
Director Lora Thomas (Vice-Chair) – Douglas County
Director Barbara Biggs – Water and Sanitation Districts
Director Alison Witheridge – Other Districts
Director George Teal – Town of Castle Rock

Others Present:

Weston Martin (PCWRA)
Jim Dederick (Douglas County)
Pat O'Connell (Jefferson County)
Laura Chartrand (Chartrand Law, LLC)
Mary Kay Provaznik (Dominion Water & Sanitation District)
Alan Leak (RESPEC)
Bob Neal (Dominion Water & Sanitation District)
Cathy Begej (JCD)
David VanDellen (Town of Castle Rock)
Ted Snailum (TWS Financial)
Bob Szafranski (Lynker)
Gene Seagal (Army Corps of Engineers)

Call to Order

A regular meeting of the Chatfield Watershed Authority was called to order at 3:06 p.m. by Director Dahlkemper. A quorum was declared established. There were no disclosures.

Public Comment

None

Board Action Items

A. Approval of Resolution Establishing an Electronic Board Meeting Policy During the COVID-19 Emergency

It was moved to approve the Electronic Board Meeting Policy During the COVID-19 Emergency as presented by Director Biggs and seconded by Director Thomas; motion carried unanimously.

B. Approval of Agenda

It was moved to approve the agenda as presented by Director Teal and seconded by Director Witheridge; motion carried unanimously.

C. Approval of February 10, 2020 Board Meeting Minutes

It was moved by Director Witheridge and seconded by Director Thomas to approve the February 10, 2020 Board meeting minutes as presented; motion carried unanimously.

D. Approval or Ratification of Invoices for Payment

The following invoices were presented for ratification: Hangman's Gulch, Scott Blvd. & New East Plum Creek Trail – Safeway / DCHS Pet Waste Station Sponsorship for \$225.00, RESPEC Invoice #0320-533, Jellystone for \$550.00, RESPEC Invoice #0220-227, Jellystone for \$745.00, TWS Financial Inc. Invoice #19107, January for \$1,000.00, TWS Financial Inc. Invoice # 19261, February for \$1,000.00, TWS Financial Inc. Invoice # 19417, March for \$1,000.00, TWS Financial Inc. Invoice # 19450, April for \$1,000.00, Hughes & Stuart, Invoice #: 201995 January – June, 2020 for \$1,500.00, Hughes & Stuart Marketing, Invoice #2020027 July – December 2020 for \$1,500.00, RESPEC Invoice #0420-369 April for \$5,407.50, RESPEC Invoice #INV-0120-718 for \$6,224.30, RESPEC Invoice #0320-525R March for \$7,605.90, Colorado Watershed Assembly-Chatfield Invoice# 2020 005 January-March for \$9,140.00, and RESPEC Invoice #0220-216 for \$13,046.51.

It was moved to approve payment of all invoices for a total of \$49,944.21 by Director Teal and seconded by Director Biggs; motion carried unanimously.

Action Item: Approve Lynker invoice for payment and have it ratified at the July Board meeting.

E. Ratification of approval of final Chatfield Watershed Authority 2019 Annual Report and submission to the WQCC.

RESPEC submitted the CWA 2019 Annual Report to WQCC May 14th and submitted data May 13th. It was moved by Director Teal and seconded by Director Thomas to ratify the approval of the final Chatfield Watershed Authority 2019 Annual Report as presented; motion carried unanimously.

F. Approval of New CWA Check Policy

It was moved to approve the CWA Check Policy as presented by Director Teal and seconded by Director Biggs; motion carried unanimously.

G. Approval of RESPEC 2021 Contract

It was moved to approve the RESPEC 2021 Contract as presented by Director Biggs and seconded by Director Witheridge; motion carried unanimously.

Action Item: Bring forward the detailed extension of RESPEC's contract to 2021 at the July Board meeting.

Discussion Items

A. 2021 Budget (Mary Kay Provaznik, David Van Dellen, & Alan Leak)

TAC is anticipating an adjustment to the budget and are reporting early to prepare for members' budget planning for 2021. TAC will be cognitive that every dollar spent is appropriate.

The expected amendment will rearrange dollars between 2020 and 2021 within RESPEC's unchanged contract budget. \$50,000 will need to be allocated within 2020 to extend his contract, because the timing of his contract bisects the fiscal year budget timing.

RESPEC explained that the original 2021 budget allocated \$200,000 for an extensive stormwater modeling effort. Based on the watershed model report, RESPEC recommends instead, a \$40,000 budget to move forward incrementally with stormwater modeling, first by defining specific questions and formulating a budget in 2021. Meetings will begin in the coming months if any Board members want to be involved with suggesting model runs. Board supports the recommendation, but some Board members explained their entities have not received relief money yet and are watching the budgets carefully.

Action Item: Recommend a draft final budget for 2021 stormwater sampling category in August.

B. WQCC 2019 Annual Report Presentation (Alan Leak)

The presentation's main point will be that Chatfield Watershed Authority is in compliance and will focus on Plum Creek and other tributaries coming into the reservoir. RESPEC will remind WQCC of CWA's water quality monitoring over the past 25 years and update them on the main efforts of 2019.

Action Item: Final presentation draft available before the September 21 Board meeting.

Action Item: RESPEC may reach out to the WQCC before the presentation to address any questions that could come up.

Informational Items

A. Technical Member Updates

a) RESPEC (Alan Leak)

i) Jellystone Update

The Division has approved Jellystone's site access application and is currently in the process of reviewing and approving the final design. The two Jellystone projects, a wastewater treatment center and a lift station, are moving forward.

ii) Lynker Update (Bill Szafranski)

Provided in the packet is a brief update about work on the Chatfield watershed model. The biggest potential gains for action are through BMPs and policymaking in the developed, open space categories.

Action Item: Lynker will update the legend on page 1 of the next update

Action Item: Concerning land use types on X-axis, the Board would like a more detailed descriptions of the developed, open space category and rangeland category. The Board would also like to use the findings so far to make hypotheses about potential sources of the pollutants.

Action Item: If possible, the Board member would like to see the loading divided by sub-basins.

iii) Nonpoint Source - NRCS National Water Quality Initiative Program (Director Witheridge)

The American Water Works Association (AWWA) has advocated for more funding to be dedicated to sourcewater protection watersheds within the Farm Bill. AWWA approached Denver Water about this funding opportunity (NWQI) through the NRCS and the state conservationist. This funding is for fiscal year '21, doesn't require a match or a low match, and has two paths: planning or implementation. Chatfield is source water for Denver Water with a TMAL. Each state must put forward three watersheds for this funding at a \$50,000 max grant. The application desires a 3-year minimum agenda for proposed actions. The funding is aimed at agricultural producers and includes forest thinning; two different sources of nutrient loading. Funding for monitoring is built-in. AWWA has a consultant to help write proposals. Chatfield Watershed Authority will want to work with the state conservationist. The Board supports moving forward but wants to be sensitive to the aspect of bringing a collaboration of federal entities onto agricultural producer lands in their jurisdictions, reserving the right to backtrack if needed.

Action Item: The deadline for NWQI funding is July 3. Director Biggs, Director Witheridge, RESPEC, and the Manager agreed to work on presenting something at the next TAC meeting.

iv) CSM Field Session Update

The Manager and RESPEC created a [40-minute video presentation](#).

B. Manager Update to Board (Diane Kielty)

a) Sitelock SSL is in progress

b) [Legal Consultant](#) Contract Status

It was moved to approve the Legal Consultant Contract as presented by Director Biggs and seconded by Director Thomas; motion carried unanimously.

C. Other Board and Other Agency/Member Updates

a) CRMC May 18, 2020 Update

CRMC received final approval from Army Corps of Engineers to move forward with storing more water in Chatfield Reservoir this spring. Director Thomas and 11 partners traveled to Washington D.C. and met with the Colorado delegation and the Army Corps of Engineers. The Corps agreed that Douglas County can host the bird credits to mitigate impacts of allowing more water to be stored in Chatfield Reservoir. To offset impacts and meet bird credits, CRMC and Douglas County staff have worked together to put deed restrictions on a couple of properties that Douglas County owns.

D. Most Recent Financial Update (Ted Snailum)

a) March 31, 2020 Financial Recap

All budgeted dues are collected for a total of \$170,000.00.

Three bills were presented in March.

The accounts payable line is reflective of the need for better practices for paying bills. The new Check policy was developed to address this need.

Upcoming Meetings

A. Next Scheduled TAC Meetings:

a) Tuesday, June 2, 2020: 2:00 – 4:00 p.m., GoToMeeting

B. Next Scheduled Board Meeting:

a) Monday, July 20, 2020: 3:00 – 5:00 p.m., GoToMeeting

4:19 p.m.

Adjournment of Regular Meeting