



Authority Board Chair: Lesley Dahlkemper
Authority Board Vice-Chair: Lora Thomas
TAC Chair: Mary Kay Provaznik
TAC Vice-Chair: David Van Dellen

TAC Meeting Minutes

Chatfield Watershed Authority Technical Advisory Committee (TAC) Meeting

September 21, 2020

2:00 p. m. – 3:00 p. m.

GoToMeeting

TAC meeting packets will be available at www.chatfieldwatershedauthority.org

Member Attendees:

- David Van Dellen (Town of Castle Rock)*
- Jim Dederick (Douglas County)*
- Patrick O'Connell (Jefferson County)*
- Weston Martin (Plum Creek)*
- Barbara Biggs (Roxborough W&S)*
- Mary Kay Provaznik (Dominion Water & Sanitation District)*

Alternate Members, Other Associate Agencies and Attendees:

- Alan Leak (RESPEC)*
- Laura Chartrand (Chartrand Law, LLC)*
- Jennifer Charles (TCHD)*
- Cathy Begej (JCD)*
- Diane Kielty (CO Watershed Assembly)*
- Mallory Hiss (CO Watershed Assembly)*
- Bob Fracetti (Pine Canyon Consultant)*

Call to Order

A regular meeting of the Chatfield Watershed Authority TAC was called to order at 2:00 p.m. by David Van Dellen Vice-Chair. A quorum was declared established. There were no disclosures.

Action Items/Recommendation to Board

Mary Kay Provaznik & David Van Dellen

A. Approval of Agenda

There was a request to begin with Technical Updates with Technical Update D. It was moved to approve the agenda as amended by Jim Dederick and seconded by Pat O'Connell; motion carried unanimously.

B. Approval of August 4, 2020 TAC Meeting Minutes

It was moved by Jim Dederick and seconded by Weston Martin to approve the August 4, 2020 TAC meeting minutes as presented; motion carried unanimously.

C. Review/Approval of Invoices for Payment - The table summarizes the invoices included in the TAC packet. All invoices fall under the Manager's approval, so no action was needed by the TAC.

Invoices < \$5,000 and within Budget and Scope (Manager's Approval)	
TWS Financial Inc. Invoice #19684, July	\$1,000.00

Lynker invoice #S1005535, August	\$880.00
TWS Financial Inc. Invoice # 19699, August	\$1,000.00
Lynker Invoice #SI005289, July	\$1,055.00
RESPEC Invoice #0820-163, August	\$1,670.00
RESPEC Invoice #0720-197, July	\$4,660.00
RESPEC Invoice #0720-203, Pine Canyon Project Review	\$2,735.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

Technical Updates

- A. Motion to enter into Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the purpose of receiving legal advice regarding the Pine Canyon Water and Sanitation District Phosphorus Trade and Site Application for the Pine Canyon Water Reclamation Facility.**
Chartrand Law recommended holding an executive session for legal advice regarding the Pine Canyon site application and phosphorus trade. No motions were made during the executive session.

Upcoming Meetings

A. Next Scheduled TAC Meetings:

- a) Tuesday, October 6, 2020: 2:00 – 4:00 p.m., GoToMeeting Online

B. Next Scheduled Board Meeting:

- a) Monday, November 16, 2020: 3:00 – 5:00 p.m., GoToMeeting Online

3:01 p.m.

Adjournment of Meeting