



Authority Board Chair: Lesley Dahlkemper
Authority Board Vice-Chair: Lora Thomas
TAC Chair: Mary Kay Provaznik
TAC Vice-Chair: David Van Dellen

TAC Minutes

Chatfield Watershed Authority Technical Advisory Committee (TAC) Meeting

October 6, 2020

2:00 p. m. – 4:00 p. m.

Virtual GoToMeeting

TAC meeting packets will be available at www.chatfieldwatershedauthority.org

Member Attendees:

David Van Dellen (Town of Castle Rock)
Jim Dederick (Douglas County)
Patrick O'Connell (Jefferson County)
Weston Martin (Plum Creek)
Carolyn Roan (Town of Littleton)
Barbara Biggs (Roxborough W&S)
Mary Kay Provaznik (Dominion Water & Sanitation District)
Bob Neal (Dominion Water & Sanitation District)
Alison Witheridge (Denver Water)

Alternate Members, Other Associate Agencies and Attendees:

Alan Leak (RESPEC)
Laura Chartrand (Chartrand Law, LLC)
Joni Nuttle (CDPHE)
Jennifer Charles (TCHD)
Cathy Begej (JCD)
Diane Kielty (CO Watershed Assembly)
Bob Fracetti (Pine Canyon Consultant)
Jim Walker (Pine Canyon Representative)

- 2:00 p.m. Authority TAC Call to Order**
- Introductions
 - TAC Member disclosures

A regular meeting of the Chatfield Watershed Authority TAC was called to order at 2:00 p.m. by David Van Dellen, Vice-Chair. Mary Kay Provaznik arrived at 2:09 pm and lead the meeting. A quorum was declared established. There were no disclosures.

Action Items/Recommendation to Board (2:05 pm – 2:15 pm)

Mary Kay Provaznik & David Van Dellen

A. Approval of Agenda

It was moved by Jim Dederick and seconded by Weston Martin to approve the agenda; motion carried unanimously.

B. Approval of September 21, 2020 TAC Meeting Minutes

It was moved by Weston Martin and seconded by Patrick O’Connell to approve the September 21, 2020 TAC meeting minutes as presented; motion carried unanimously.

C. Review/Approval of Invoices for Payment - The table summarizes the invoices included in the TAC packet. (

The invoice was under the Manager’s approval. No action was taken by the TAC.

Invoices < \$5,000 and within Budget and Scope (Manager’s Approval)	
Chartrand Law, Invoice #CWA-0003, August 2020	\$1,125.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

Discussion Items (2:15 pm – 3:30 pm)

A. Pine Canyon Application Update (Alan Leak)

- a) Pine Canyon Water and Sanitation District – Phosphorus Trade Application and Pine Canyon Water Reclamation Facility Site Application - Status Report

A timeline of the application was provided. The application is incomplete. It was recommended that the TAC wait on making any decisions at this time. The applicant would like time to respond to RESPEC’s status report and requested to be on the November TAC agenda to make a formal request. TAC agreed to wait for additional information before moving forward. RESPEC and Pine Canyon will discuss requirements based on the status report.

Technical Updates (3:30 pm – 3:55 pm)

A. Technical Member Updates

- a) RESPEC (Alan Leak)
 - i) The November meeting RESPEC will be presenting WQ data in Chatfield from this summer and Lynker will present watershed modeling results. Denver Water is planning to start running their Chatfield pumps and is interested in reviewing the data. RESPEC will work with Denver Water to review and discuss the data.
 - ii) The NQIP award announcement was shared out via email to the CWA membership.

B. Manager’s Update (Diane Kielty)

- a) Douglas County Rezoning Application East Plum Creek
 - i) CWA received a Douglas County Rezoning Application for East Plum Creek. Land application review is not within CWA’s scope of services. Land use is the purview of the land authority. CWA should not be on land referral list. CWA can make comments on specific parts, but it may not be appropriate to add land referral to the TAC scope of work.
- b) TAC Representative Update Forms Distributed
 - i) There was a reminder to TAC members to please return their organization’s representative update form to the Authority Manager.
- c) 2021 Meeting Schedule. Be prepared to discuss the 2021 CWA schedule during the November TAC meeting to bring a recommendation to the November Board meeting.

C. Motion to enter into Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the purpose of receiving legal advice regarding the Pine Canyon Water and Sanitation District Phosphorus Trade and Site Application for the Pine Canyon Water Reclamation Facility.

Chartrand Law recommended holding an executive session for legal advice regarding the Pine Canyon site application and phosphorus trade. No motions were made during the Executive Session.

TAC provided guidance on the Pine Canyon application for consistency. They requested two actions.

1. RESPEC was asked to ensure that questions asked on previous applications are asked of this applicant.
2. Legal Council was asked to move forward on questions asked in the Executive Session.

A motion was made by Weston Martin to approve the Pine Canyon application guidance as stated and seconded by Pat O'Connell; motion carried unanimously.

A motion was made by Weston Martin to adjourn the meeting and seconded by Bob Neal: motion carried unanimously.

Upcoming Meetings (3:55 pm – 4:00 pm)

A. Next Scheduled TAC Meetings:

- a) Tuesday, November 10, 2020: 2:00 – 4:00 p.m., GoToMeeting Virtual

B. Next Scheduled Board Meeting:

- a) Monday, November 16, 2020: 3:00 – 5:00 p.m., GoToMeeting Virtual

4:00 p.m.

Adjournment of Meeting