



Authority Board Chair: Laura Cavey
Authority Board Vice-Chair: Lesley Dahlkemper
TAC Chair: Matt Collitt
TAC Vice-Chair: Ryan Adrian

CHATFIELD WATERSHED AUTHORITY BOARD MINUTES

Chatfield Watershed Authority Board Meeting
Monday, January 22, 2024
3:00 p. m. – 5:00 p. m.

Board of Directors:

Director George Teal– Douglas County
Director Laura Cavey (Chair) – Town of Castle Rock
Director Lesley Dahlkemper (Vice-Chair) – Jefferson County
Director Weston Martin – Water and Sanitation Districts
Director Brent Soderlin – Other Districts

Abigail Wright (Denver Water)
Kris Whalers, CPW
Ryan Adrian (Douglas County)
Patrick O’Connell (Jefferson County)
Michael Daugherty (SSD)
Alan Leak (RESPEC)
Diane Kielty (Colorado Watershed Assembly)
Ted Snailum (TWS)
James McCutchan
David Van Dellen
Todd DeVoe, Town of larkspur
Jay Blackburn, Sunjelly Communities
Charly Hoehn, CRMC

Others Present:

Matt Collitt (Louviere WSD)
Kevin Bierlein (Hydros Consulting)

3:00 pm Call to Order

A regular meeting of the Chatfield Watershed Authority was called to order at 3:01 p.m. by Director Cavey. A quorum was declared established. There were no disclosures.

ACTION/APPROVAL ITEMS (3:05 P.M. – 3:20 P.M.)

A. APPROVAL OF AGENDA

A motion was made by Director Dahlkemper and seconded by Director Martin to approve the meeting agenda. The motion carried with one abstention by Director Teal.

B. APPROVAL OF MEETING MINUTES

A motion was made by Director Martin and seconded by Director Soderlin to approve the November 20, 2023, Chatfield Watershed Authority board meeting minutes. The motion carried with one abstention by Director Teal.



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C. APPROVAL/RATIFICATION OF INVOICES

- The table summarizes the invoices to be ratified included in the meeting packet and the addition of the Colorado Watershed Assembly 4th quarter 2023 invoice in the amount of \$14,450.00, for a total amount of invoices for payment of \$28,321.63.

*TAC has not reviewed approving the Colorado Watershed Assembly 4th quarter 2023 invoice.

A motion was made by Director Dahlkemper to approve and ratify all invoices for payment in total of \$28,321.63 and was seconded by Director Martin. The motion carried.

Invoices < \$5,000 and within Budget and Scope (Manager’s Approval)	
SSD General Chatfield Invoice 3019499_November 2023	\$ 1,742.00
SSD WQCD-WQCC Invoice 3019500_November 2023	\$ 1,638.00
SSD General Chatfield Invoice 3019780_December 2023	\$1,016.00
SSD WQCD-WQCC Invoice 3019781_December 2023	\$728.00
RESPEC_W0035.23003-CWA-INV-30NOV23	\$ 2,257.86
TWS_Inv_23910_December_from_TWS_FINANCIAL_INC.	\$750.00
2024 Pet Waste Station Sponsorship Sites-Town of Castle Rock	\$250.00

Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
RESPEC_W0035.23003-CWA-INV-31OCT23	\$ 5,489.77
*CO Watershed Assembly_Chatfield 2023 018 Q4 Invoice	\$14,450.00

Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

D. BOARD ELECTION OF 2024 CHAIR AND VICE-CHAIR (LAURA CAVEY)

A motion was made by Director Cavey to have Director Dahlkemper move into the Chair position and Director Teal into the Vice-Chair position and was seconded by Director Soderlin. The motion carried.

E. APPROVE DESIGNATION OF CHATFIELD WATERSHED AUTHORITY WEBSITE AS PUBLIC NOTICE LOCATION (DIANE KIELTY)

A motion was made by Director Dahlkemper to designate the Chatfield Watershed Authority website as CWA’s public notice location and was seconded by Director Martin. The motion carried.



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DISCUSSION (3:20 P.M. – 3:45 P.M.)

A. SB23-267 - THE CHATFIELD STATE PARK WATER QUALITY ([SENATE BILL 23-267](#))

An update was provided by Michael Daugherty with Somach Simmons and Dunn.

B. 2024 ROADMAP

The meeting packet included a draft project list that went to the legislature for Senate Bill approval. Modeling was included in the list, but there has been no agreement to link the watershed model with the reservoir model. CRMC does not want to link models currently. This item will be removed from the list. The list will be used by TAC to prioritize and prepare for future funding. CWA will be working with CPW on project prioritization. If there are additional projects to be added to the list, please contact Alan Leak with RESPEC.

UPDATES (3:45 P.M. – 4:55 P.M.)

A. TECHNICAL (ALAN LEAK)

1. Water Quality Update – The Chlorophyll *a* 2023 value was below our assessment threshold. Total Phosphorus was below the standard. The data continues to show that the reallocation has not caused problems with reservoir standards.
2. Sun Jelly WWTF Site Application – Letters to the applicant were sent by CDPHE regarding resolution of violations of exceedances. The applicant was also reminded that they have not been reporting to the Authority as per the original site approval. A new site application review by CWA has been triggered with receipt of the application fee. The Regulation 22 policy allowed 15-days for CWA to respond because this application is classified as an application amendment. RESPEC responded with a request for a longer review period stating CWA will have a review by the February 6th TAC meeting. We are on target to get the review done. This is a TAC activity. TAC wants to ensure this issue is corrected to eliminate exceedances in the future. Sun Jelly plans to attend the February TAC meeting to address any questions.
3. Perry Park WWTF Site Application - The Division approved a change in processes in their wastewater plant in 2022. CWA advised at that time that we did not have issues with this approval. This was a final approval to close the file.
4. 2023 Annual Report – CWA’s annual report to the Division is due May 15th. A draft report will be presented at the April board meeting. The TAC will review the report before bringing the final draft to the Board. RESPEC is asking for input on any suggested changes and additions by February 24th. RESPEC was asked to include the passage of the new legislation with background and why it matters. Include a reference to the list of



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priorities or a selection of highest priority projects identified on the list. Anything in the report on wildfire mitigation would be useful. Convey CWA is being proactive to mitigate water quality issues, particularly the new effort in developing a nitrogen standard. The annual report will have a narrative about Barbara Biggs.

5. Chatfield Reservoir Mitigation Company Update – They are actively working on their annual reporting. Their water quality report is due to USACE by May 1st. They are seeing a delay in the phytoplankton sampling that may impact the timing of their report. CWA should receive a copy of CRMC report by mid-June.
6. Other Member – None.

B. MANAGER (DIANE KIELTY)

1. Contract extensions for SSD, TWS, and CO Watershed Assembly are executed.
2. CWA dues invoicing has begun

C. LEGAL (MICHAEL DAUGHERTY)

1. Regulation #73 Rulemaking Update – Consultants will be meeting with Joni Nuttle with CDPHE within the next week and will have more information at the next board meeting.

D. FINANCIAL (TED SNAILUM)

1. The October Financial Summary was presented.

E. EXECUTIVE SESSION

24-6-402(4)(b) C.R.S. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions.

UPCOMING MEETINGS (4:55 P.M. – 5:00 P.M.)

A. *Next Scheduled TAC Meetings:*

- a) Tuesday, February 6, 2024: 2:00 – 4:00 p.m., Google Meet Online

B. *Next Scheduled Board Meeting:*

- a) Monday, April 15, 2024: **3:00 pm – 5:00 pm**, Hybrid Live & Online
Hybrid | Live & Virtual

Live Location:

Castle Rock Water - Administration & Customer Service Building
175 Kellogg Court, A&CS Meeting Room 136*
Building 171
Castle Rock, CO 80109

Virtual:



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[Join with Google Meet](#)

meet.google.com/kei-ejhn-vno

Meeting ID

meet.google.com/kei-ejhn-vno

Phone Numbers

(US)[+1 860-909-0940](tel:+18609090940)

PIN: 822 754 319#

[More phone numbers](#)

3:46 p.m.

Adjournment

ATTACHMENTS

No Attachments. Links provided to the materials are on the agenda.