



Authority Board Chair: Lora Thomas  
Authority Board Vice-Chair: Laura Cavey  
TAC Chair: Weston Martin  
TAC Vice-Chair: Ryan Adrian

## CHATFIELD WATERSHED AUTHORITY TAC MINUTES

**Chatfield Watershed Authority TAC Meeting**  
**Tuesday, July 12, 2022**  
**2:00 p. m. – 4:00 p. m.**  
**Virtual**

**Member Attendees:**

Wes Martin (PCWRA) Chair  
David Van Dellen (Town of Castle Rock)  
Ryan Adrian (Douglas County) Vice Chair  
Matthew Collitt (Louviers)  
Josh Baile (Dominion WSD)  
Carolyn Roan (City of Littleton)  
Bob Neal (Dominion WSD)

**Alternate Members, Other Associate Agencies & Attendees:**

Alan Leak (RESPEC)  
Michael Daugherty (Somach Simmons and Dunn)  
Bill Szafranski (Lynker)  
Cathy Begej (Jeffco Conservation District)  
Diane Kielty (CWA)

---

2:00 pm

Call to Order

The regular TAC meeting was called to order at 2:04 pm by TAC Chair Weston Martin.

There were no disclosures.

---

**ACTION/APPROVAL ITEMS (2:05 P.M. – 2:15 P.M.)**

**A. APPROVAL OF AGENDA**

Motion made to approve the Chatfield TAC July 12, 2022, agenda by Ryan Adrian and seconded by David Van Dellen. Motion carried unanimously.

**B. APPROVAL OF MEETING MINUTES**

Approval of Chatfield TAC June 7, 2022, Meeting Minutes (*Attachment 1*)

Motion made to approve the Chatfield TAC June 7, 2022, Meeting Minutes by Ryan Adrian and seconded by David Van Dellen. Motion carried unanimously.

**C. APPROVAL/RATIFICATION OF INVOICES**

The table summarizes the invoices included in the meeting packet.



Authority Board Chair: Lora Thomas  
 Authority Board Vice-Chair: Laura Cavey  
 TAC Chair: Weston Martin  
 TAC Vice-Chair: Ryan Adrian

**CHATFIELD WATERSHED AUTHORITY TAC MINUTES**

Total amount of invoices for approval \$19,701.55 (*Attachments 2-8*)

<b>Invoices &lt; \$5,000 and within Budget and Scope (Manager's Approval)</b>	
SSD General Chatfield Invoice 3013770_April 2022	\$3,350.50
SSD WQCC-WQCD Chatfield Invoice 3013753_April 2022	\$180.00
SSD Pine Canyon Chatfield Invoice 3013771_April 2022	\$1,905.50
SSD WQCC-WQCD Chatfield Invoice 3014067_May 2022	\$2,491.54
SSD Pine Canyon Chatfield Invoice 3014068_May 2022	\$872.00
RESPEC_Pine Canyon_3970.02-CWA-INV-31MAY22	\$3,137.50
Lynker_05 31 22 Chatfield_Watershed_Invoice	<b>\$300.00</b>
TWS_Inv May 2022_21824_from_TWS_FINANCIAL_INC._36760	\$750.00
<b>Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)</b>	
RESPEC_W0035-Chatfield-INV-0522_686_31MAY22	\$7,014.51
<b>Invoices &gt; \$15,000 and/or any Amount not within Budget or Scope (Board Approval)</b>	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

A motion was made by David van Dellen to approve RESPEC invoice number 0522 for \$7,014.51 and second by Ryan Adrian. Motion carried unanimously.

**D. RATIFY APPROVAL OF RECOMMENDATION TO BOARD OF FINANCIAL COMMITMENT TO TECHNICAL REVIEW OF REVISED NUTRIENT CRITERIA FOR COLORADO LAKES LEAD BY COLORADO WASTEWATER UTILITY COUNCIL (*ATTACHMENTS 9-11*)**

This is a technical backup study and analysis of Lakes Nutrients to recommend lakes nutrient standard revisions to the Commission.

The TAC vote took place electronically. The result was nine votes for yes, zero votes for no, with no abstentions. Vote carried unanimously. A motion was made to ratify the vote by Ryan Adrian and second by David Van Dellen. Motion carried unanimously.

**Action:** Tetra Tech study will be requested by RESPEC and made available to the TAC.



Authority Board Chair: Lora Thomas  
Authority Board Vice-Chair: Laura Cavey  
TAC Chair: Weston Martin  
TAC Vice-Chair: Ryan Adrian

## CHATFIELD WATERSHED AUTHORITY TAC MINUTES

### DISCUSSION ITEMS (2:15 P.M. 2:45 P.M.)

---

#### A. 2023 BUDGET FORECAST (**ATTACHMENT 12**)

The budget forecast was presented and discussed. Adjustments were made based on new information on timing of hearings in 2022 and 2023. The purpose of the adjustments was to show how things could change and how those changes impact 2023. We may have to delay TMAL work and merging watershed modeling to offset costs of participating in hearings. It is likely that CWA will want to select to have party status to the Lakes Nutrient hearings.

**Action:** Prepare a formal budget action addressing 2023 forecast for the October board meeting. At the July 25<sup>th</sup> CWA board meeting this will be discussed. CWA will have more information from CDPHE on what they plan for the Lakes Nutrients proposal for Chatfield before the July CWA board meeting.

### UPDATES (2:45 P.M. – 3:55 P.M.)

---

#### A. TECHNICAL (ALAN LEAK)

1. CWA Letter to the WQCD regarding the April 6, 2022 Pine Canyon Site Application (**Attachments 13-14**) The memorandum on Pine Canyon was written and submitted to the WQCD. The attachments are the final documents related to that action. There has been no notice from the Division on what they plan to do with the application.
2. Response actions to Jellystone wasteload allocation violations update (**Attachment 15**) The Division is still working out compliance issues with Jellystone. RESPEC will follow-up this week with CDPHE. TAC determined the enforcement of this is for the Division. We have in the trading guidelines that we can make adjustments as a provision.
3. West Plum Creek Stream Management Plan Update (**Attachment 16-19**) Three documents were in the packet. One was about the Stream Management Plan oversight. A Landowner engagement plan was provided to get the concerns of the landowners at the forefront. This is a benefit to the Authority that could reveal practices that could be developed and maintained to improve fisheries and water quality. The last was a draft of the Stream Health Assessment which is the process to be used to assess the stream health.
4. Annual presentation to the WQCC is September 12-13, 2022. A draft will be presented at the July CWA board meeting.
5. Chatfield Reservoir Mitigation Company Update – No update.
6. Other Member – On July 21<sup>st</sup> & 22<sup>nd</sup> there will be a Colorado Parks and Wildlife hearing on Cherry Creek Reservoir user fees for their Authority funding.

**Action:** Lynker contract will need an additional 5-month extension.



Authority Board Chair: Lora Thomas  
Authority Board Vice-Chair: Laura Cavey  
TAC Chair: Weston Martin  
TAC Vice-Chair: Ryan Adrian

## CHATFIELD WATERSHED AUTHORITY TAC MINUTES

### B. LEGAL (MICHAEL DAUGHERTY) (*ATTACHMENT 20*)

1. Lakes & Nutrients Rulemaking Update – No proposal has been received from the Commission. Once received the Authority will likely participate as a party. The CWA budget will determine to what level we participate. Partnering with other organizations will be pursued. Party status requests will be due in August. It may be helpful to have discussions with CPW before CWA moves forward on party status.

**Action:** RESPEC and SSD were asked to reach out to CPW for insight to their intentions.

2. Regulation 73 Rulemaking Update – CDPHE reached out to CWA about postponing this process to 2023. CWA may want to consider agreeing to a postponement to focus efforts and budget to the Lakes Nutrient hearings. Some of the Reg. 73 definitions cause confusion due to changes in MS4 permitting. Lakes Nutrients may be the more significant hearing. Also, lysimeters were withdrawn from the Reg. 73 discussion which was one of CWAs concerns. There is an opportunity for an informal dialogue to keep this moving forward. The TAC believes postponement is agreeable.
3. CWA Revenue Forecast – Seeking a user fee for funding would likely involve legislation and possibly bringing a lobbyist on board. There are opportunities for CPW to get money to the Authority via grants or other avenues. The CPW negotiations with Cherry Creek will inform this discussion.

**Action:** Program Manager make a request to TAC members to ask if jurisdictions have lobbyists or have suggested lobbyist.

### C. MANAGER (DIANE KIELTY)

1. Review Request Form is live on website  
([Review Request Form — Chatfield Watershed Authority](#))
2. Minutes from 2020 – 2022 are available on website  
([Meeting Minutes — Chatfield Watershed Authority](#))
3. CSM 2022 Field Session is live on website Projects page  
([Projects — Chatfield Watershed Authority](#))
4. Phosphorus Free Initiative Materials on Website  
([Education — Chatfield Watershed Authority](#))

### D. FINANCIAL (DIANE KIELTY)

1. April 2022 Financial Summary (*Attachment 21*) The Manager is working with TWS to make minor adjustments to the Profit & Loss 2022 statement to align with approved 2022 CWA budget.



Authority Board Chair: Lora Thomas  
Authority Board Vice-Chair: Laura Cavey  
TAC Chair: Weston Martin  
TAC Vice-Chair: Ryan Adrian

**CHATFIELD WATERSHED AUTHORITY TAC MINUTES**

**E. EXECUTIVE SESSION**

24-6-402(4)(b) C.R.S. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions.

**UPCOMING MEETINGS (3:55 P.M. – 4:00 P.M.)**

---

**A. Next Scheduled TAC Meetings:**

a) Tuesday, August 2, 2022: 2:00 – 4:00 p.m., Google Meet Online

**B. Next Scheduled Board Meeting:**

a) Monday, July 25, 2022: 3:00 – 5:00 p.m., Hybrid Live/Online

**LIVE:**

**Highland Heritage Park Administration Building, 9651 S Quebec St., Highlands Ranch, CO  
80130 80129, Parks Conference Room**

**South side of the parks building – door will be propped open**

**VIRTUAL:**

**Microsoft Teams meeting**

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or join by entering a meeting ID**

Meeting ID: 240 488 944 944

Passcode: 3Drxzc

**Or call in (audio only)**

[+1 720-739-2066,,371384638#](tel:+17207392066371384638#) United States,  
Denver

Phone Conference ID: 371 384 638#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

---

3:06 p.m.

Adjournment

**ATTACHMENTS**

---

- Attachment 1 – TAC Chatfield WA\_June 7 2022\_Minutes\_v1*
- Attachment 2-SSD\_CHATFIELD APRIL 2022 INVOICES*
- Attachment 3- SSD\_CHATFIELD INVOICE LISTING 2022 SERVICES TOTALS 05172022*
- Attachment 4- SSD\_CHATFIELD INVOICE LISTING 2022 SERVICES TOTALS 06172022*
- Attachment 5- RESPEC\_Pine Canyon\_3970.02-CWA-INV-31MAY22*
- Attachment 6- Lynker\_05 31 22 Chatfield\_Watershed\_Invoice*
- Attachment 7-TWS\_Inv May 2022\_21824\_from\_TWS\_FINANCIAL\_INC\_36760*
- Attachment 8-RESPEC\_W0035-Chatfield-INV-31MAY22*
- Attachment 9- CWWUC\_SOW\_220623*



Authority Board Chair: Lora Thomas  
Authority Board Vice-Chair: Laura Cavey  
TAC Chair: Weston Martin  
TAC Vice-Chair: Ryan Adrian

## CHATFIELD WATERSHED AUTHORITY TAC MINUTES

*Attachment 10- CEAE\_CESA\_220628\_Attachment\_A*

*Attachment 11- CEAE\_CESA\_220630\_Quotation*

*Attachment 12- Chatfield Watershed Authority Budget Planning Workbook 2023-2028 Version 7-5-2022*

*Attachment 13- CWA Letter to the WQCD regarding the April 6 2022 Pine Canyon Site Application*

*Attachment 14- RESPEC Pine Canyon Site Application and Phosphorus Trade Review Memo 6\_8\_2022*

*Attachment 15- Jellystone Enforcement Email with Nuttle*

*Attachment 16- WPC SMP June 2022 Update*

*Attachment 17- WPC\_SHA\_dft\_20220628*

*Attachment 18- SMP\_West Plum\_Committee Agreements\_FINAL.docx*

*Attachment 19- SMP\_West Plum\_Final Engagement Plan*

*Attachment 20- Legal Report for July TAC meeting*

*Attachment 21- April Financial Summary\_20220603134359*