



Authority Board Chair: Lora Thomas  
 Authority Board Vice-Chair: Laura Cavey  
 TAC Chair: David Van Dellen  
 TAC Vice-Chair: Weston Martin

# BOARD MINUTES

**Chatfield Watershed Authority Board Meeting**  
**Monday, November 15, 2021**  
**3:00 p. m. – 5:00 p. m.**

**VIRTUAL ONLY**

**Board of Directors:**

Director Lora Thomas (Chair) – Douglas County  
 Director Lesley Dahlkemper – Jefferson County  
 Director Barbara Biggs – Water and Sanitation Districts  
 Director Alison Witheridge – Other Districts  
 Desiree LaFleur (Vice-Chair) – Alt. Town of Castle Rock

Ryan Adrian (Douglas County)  
 Diane Kielty (Colorado Watershed Assembly)  
 David Van Dellen (Town of Castle Rock)  
 Josh Baile (Dominion WSD)  
 Kathy Begej (JCD)  
 Alan Leak (RESPEC)  
 Matt Collitt (Louviers WSD)  
 Ted Snailum (TWS Financial)  
 Dan McCarl (SSD)

**Others Present:**

Pat O’Connell (Jefferson County)

**3:00 p.m. CWA Board Call to Order**

A regular meeting of the Chatfield Watershed Authority was called to order at 3:01 p.m. by Director Thomas. A quorum was declared established. There were no disclosures.

**Board Action Items (Time 3:05 p.m. – 3:30 p.m.)**

**A. Approval of Agenda**

It was moved to approve the agenda as presented by Director Biggs and seconded by Director Dahlkemper; motion carried unanimously.

**B. Approval of October 18, 2021 CWA Board Meeting Minutes**

It was moved to approve the October 18, 2021 Board meeting minutes as presented by Director Dahlkemper and seconded by Director Witheridge; motion carried unanimously.

**C. Approval or Ratification of Invoices for Payment** - The table summarizes the invoices included in the Board packet that were approved by the Manager and/or TAC. Board ratification is required at quarterly Board meetings.

- Invoices included in the Board packet for total payments of **\$10,236.50** to be ratified.

<b>Invoices &lt; \$5,000 and within Budget and Scope (Manager’s Approval)</b>	
SSD_MultipleInvoices_Sept 2021_policy revision project	\$840.00
SSD_MultipleInvoices_Sept 2021_General	\$1,976.00
RESPEC_W0035-Chatfield-INV-30SEP21	\$2,432.50
SSD MultipleInvoices October 2021_General	\$3,666.00
SSD MultipleInvoices October 2021_WQCD-WQCC	\$572.00
TWS_Sept_Inv_20680_from_TWS_FINANCIAL_INC._4672	\$750.00
<b>Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)</b>	

<b>Invoices &gt; \$15,000 and/or any Amount not within Budget or Scope (Board Approval)</b>	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

Motion to approve and ratify payments made by Director Biggs and seconded by Director Dahlkemper; motion carries unanimously.

**D. Approval on CWA Consultant Contract Extensions for TWS Financial, Colorado Watershed Assembly, Somach Simmons Dunn Legal Services, and Lynker (Diane Kielty)**

CWA does not create multiple-fiscal year direct or indirect debt or other financial obligations. CWA consultant contracts are subject to change order extensions annually based on budget appropriation of funds.

Motion made by Director Dahlkemper that Board approve consultant contract extensions through December 31, 2022, for TWS Financial, Colorado Watershed Assembly, and Somach Simmons Dunn Legal Services. Approve the Lynker Technologies contract to extend through July 30, 2022 and seconded by Director Witheridge; motion carries unanimously.

**E. Ratification of Letter to WQCC Identifying Wasteload Reallocation Date (Alan Leak)**

Letter walks through items needed before we can do reallocation of TMAL and provides an anticipated timeline. TAC is asking for ratification considering there are potential financial and scheduling impacts on the Authority. Presented letter to Board to ensure Board doesn't have concerns regarding contents of the letter. Board was asked to consider making a legislative request to the State to include fees at State Park to go toward water quality. Technical Consultant and Manager will begin research on recent SB21-249 and report back to the Board on possibilities for fee to be approved through the legislature.

Motion to ratify the letter to the WQCC identifying wasteload reallocation date made by Director Biggs and seconded by Director Dahlkemper; motion carries unanimously.

**Informational Items (Time 3:30 p.m. – 4:55 p.m.)**

**A. TAC Update to Board (David Van Dellen and Weston Martin)**

**a) Technical Updates (Alan Leak)**

- i) CRMC Modeling Request Update - CRMC responded in a letter that any proposed linkage of models will need to be considered for possible implications. They have agreed to have an initial meeting after the first of the year.
- ii) West Plum Creek Stream Management Plan Update - TAC approved the \$5,000 to support this plan as directed by the Board. Additional involvement by Technical Consultant was also approved to use Strategic Initiative budget to support and ensure CWA goals are met in the grant. It is anticipated the grant will be approved in January by CWCB.
- iii) Regulation 73 Update - Deferred to legal services discussion in the regulatory update.

**b) Financial Update (Ted Snailum)**

- i) September 2021 Financial Summary - The summary was presented and was made available in the meeting packet.

**c) Legal Services Update (Dan McCarl)**

- i) Policy Revision Project and Bylaw Amendment Update - Legal memorandum in the Board packet. The TAC approved the proposed changes to the Authority policies. The next step is for the Board to adopt the proposed changes to CWA policies. Before this can happen, the Division will need to

approve the proposed changes. It is suggested the Board consider amending two sections of CWA bylaws. Making changes to the bylaws requires a 14-day public review period. Legal will share the proposed changes with the Division and share the suggested bylaw changes to TAC. If TAC approves, legal will make the proposed changes public for comment, then bring it to the Board for review and approval at the January 24th board meeting.

- ii) Regulatory Update – The Regulation 73 Rulemaking hearing is scheduled for October 2022. After consulting with the WQCC the Division determined, it does want to hold an additional stakeholder meeting. They reached out to potential parties on when to hold this additional briefing. CWA Legal requested of the Division that this takes place in 2022. On November 18<sup>th</sup> the WQCD is holding a stakeholder meeting that will include information on Regulation 85 and Lakes & Nutrient rulemaking that would include the conceptual proposal to apply direct use water supply standards to all reservoirs with a swim beach. Legal and technical plan to attend and use this information to determine if CWA should take part in this rulemaking. This is part of the 10-year roadmap regulatory meetings.

**d) Other Board and Other Agency/Member Updates**

**B. Executive Session**

None requested.

**Upcoming Meetings (Time 4:55 p.m. – 5:00 p.m.)**

---

**A. Next Scheduled TAC Meetings:**

- a) **December TAC Meeting is Cancelled**
- b) **Tuesday, January 4th, 2022: 2:00 – 4:00 p.m., GoToMeeting Online**

**B. Next Scheduled Board Meeting:**

- b) **Monday, January 24th, 2022: 3:00 – 5:00 p.m. This Meeting will be Hybrid Live & Virtual | LIVE: Highland Heritage Park Administration Building, 9651 S Quebec St., Highlands Ranch, CO 80130 80129 | VIRTUAL TBD**

---

**4:00 p.m. Adjournment of Regular Meeting**

**Attachments**

---

- Attachment 1 – Chatfield WA Board Minutes\_October 18\_2021\_v1*
- Attachment 2 – SSD\_MultipleInvoices\_Sept 2021*
- Attachment 3 – RESPEC\_W0035-Chatfield-INV-30SEP21*
- Attachment 4 – TWS\_Sept\_Inv\_20680\_from\_TWS\_FINANCIAL\_INC.\_4672*
- Attachment 5 - SSD MultipleInvoices October 2021*
- Attachment 6 – 2022 Contract Extensions\_CWA\_BOARD ACTION MEMORANDUM*
- Attachment 7 - Chatfield Watershed Authority Budget Version 10-13-2021\_Approved 10\_18\_2021*
- Attachment 8 - 2021.11.15 CWA Letter to WQCD*
- Attachment 9 – CRMC Letter re CWA Request 11.01.21*
- Attachment 10 – 20.11.3 CWA Letter to Sturm WPC SMP*
- Attachment 11 – cwrp\_application\_WestPlumCreek2021*
- Attachment 12 – CWA letter to WQCD re Regulation 73 Triennial Review Informational Hearing*
- Attachment 13 – WQCD April WQCC 2021 Reg 73 Scoping Memo*
- Attachment 14 – Chatfield September 2021 Financial Summary\_20211025160637*
- Attachment 15 – SSD Public Legal Report - CWA (Nov. 8, 2021)*