

CHATFIELD WATERSHED AUTHORITY

FINANCIAL STATEMENTS

December 31, 2013

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Independent Auditor's Report

Board of Directors
Chatfield Watershed Authority
Castle Rock, Colorado

We have audited the accompanying financial statements of the governmental activities and major fund of the Chatfield Watershed Authority as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Chatfield Watershed Authority as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of Chatfield Watershed Authority as of December 31, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require the budgetary comparison information on page 11 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The statement of Chatfield Watershed Authority Activities is presented for purposes of additional analysis and is not a required part of the basic financial statements. The statement of Chatfield Watershed Authority Activities is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Payton & Adams, LLC

February 19, 2014
Denver, Colorado

BASIC FINANCIAL STATEMENTS

CHATFIELD WATERSHED AUTHORITY
GOVERNMENTAL FUND BALANCE SHEET/
STATEMENT OF NET POSITION
DECEMBER 31, 2013

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
<u>Assets</u>			
Cash and investments	\$ 88,040	\$ 0	\$ 88,040
Total Assets	<u>\$ 88,040</u>	<u>0</u>	<u>88,040</u>
<u>Liabilities and Fund Balance/Net Position</u>			
<u>Liabilities</u>			
Accounts payable	\$ 9,007	0	9,007
<u>Fund Balance</u>			
Assigned	25,948	(25,948)	0
Unassigned	<u>53,085</u>	<u>(53,085)</u>	<u>0</u>
Total fund balance	<u>79,033</u>	<u>(79,033)</u>	<u>0</u>
Total Liabilities and Fund Balance	<u>\$ 88,040</u>		
<u>Net Position</u>			
Unrestricted		<u>79,033</u>	<u>79,033</u>
Total Net Position		<u>\$ 0</u>	<u>\$ 79,033</u>

The accompanying notes are an integral part of these financial statements.

CHATFIELD WATERSHED AUTHORITY
STATEMENT OF GOVERNMENTAL FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE/STATEMENT OF ACTIVITIES
DECEMBER 31, 2013

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Activities</u>
<u>Revenues</u>			
Fees			
Membership	\$ 178,880	\$ 0	\$ 178,880
Interest income	<u>78</u>	<u>0</u>	<u>78</u>
Total revenues	<u>178,958</u>	<u>0</u>	<u>178,958</u>
<u>Expenditures/Expenses</u>			
Current			
District management and administration	95,262	0	95,262
Office expense	262	0	262
Professional fees	26,434	0	26,434
Website	1,800	0	1,800
Project implementation	21,272	0	21,272
Monitoring	43,273	0	43,273
Public outreach	<u>950</u>	<u>0</u>	<u>950</u>
Total expenditures/expenses	<u>189,253</u>	<u>0</u>	<u>189,253</u>
Excess of expenditures over revenues	(10,295)	10,295	0
Changes in net position	0	(10,295)	(10,295)
Fund balance/net position, January 1, 2013	<u>89,328</u>	<u>0</u>	<u>89,328</u>
Fund balance/net position, December 31, 2013	<u>\$ 79,033</u>	<u>\$ 0</u>	<u>\$ 79,033</u>

The accompanying notes are an integral part of these financial statements.

CHATFIELD WATERSHED AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Chatfield Watershed Authority (Authority) was created in 1984 as authorized by the Colorado Department of Public Health and Environment. The Authority promotes protection of water quality in the Chatfield Watershed for recreation, fisheries, drinking water supplies, and other beneficial uses.

The Authority is governed by an eighteen member board of directors (Board). Each membership entity has a seat on the Board. The Authority has no employees and all operations and administrative functions are contracted.

The accounting policies of the Authority conform to generally accepted accounting principles as applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Following is a summary of the more significant policies.

Reporting Entity

The financial reporting entity consists of the Authority and organizations for which the Authority is financially accountable. All funds, organizations, institutions, agencies, departments and offices that are not legally separate are part of the Authority. In addition, any legally separate organizations for which the Authority is financially accountable are considered part of the reporting entity. Financial accountability exists if the Authority appoints a voting majority of the organization's governing board and is able to impose its will on the organization, or if the organization provides benefits to, or imposes financial burdens on the Authority.

Based upon the application of these criteria, the Authority does not report additional organizations within its reporting entity.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The statement of net position column on the governmental fund balance sheet/statement of net position and the statement of activities column on the statement of governmental fund revenues, expenditures, and changes in fund balance/statement of activities are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The governmental funds column on the governmental fund balance sheet/statement of net position and the statement of governmental revenues, expenditures, and changes in fund balance/statement of activities are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Authority considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Membership fees and interest associated with the current year are considered to be susceptible to accrual and so have been recognized as revenues of the current year. All other revenues are considered measurable and available only when cash is received by the Authority. For the year ended December 31, 2013, four members accounted for approximately 67% of total revenues. The two largest members were each 40% of total revenues.

CHATFIELD WATERSHED AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, are recorded only when payment is due.

In the fund financial statements, the Authority reports the following major governmental fund.

The *General Fund* is the Authority's primary operating fund. It accounts for all financial resources of the Authority, except those required to be accounted for in another fund.

Assets, Liabilities and Net Position/Fund Balances

Cash and Investments – Cash equivalents are defined as investments with original maturities of three months or less. Investments are stated at fair value.

Receivables – All receivables are reported at their gross values and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Capital Assets – Capital assets, which include property, plant, equipment, and infrastructure, are reported in the statement of net position column on the governmental fund balance sheet/statement of net position. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. As of December 31, 2013, the Authority has no capital assets.

Long-Term Debt – In the statement of net position column on the governmental fund balance sheet/statement of net position, long-term debt and other long-term obligations are reported as liabilities in the statement of net position column. As of December 31, 2013, the Authority has no debt to record.

The governmental funds column on the statement of governmental revenues, expenditures, and changes in fund balance/statement of activities recognize debt transactions as revenues and expenditures during the current year. The face amount of debt issued is reported as other financing sources.

Net Position/Fund Balances - Fund balances of the governmental funds are classified as follows:

Nonspendable – Amounts that cannot be spent either because they are in nonspendable form (inventory or prepaid items) or because they are legally or contractually required to be maintained intact. As of December 31, 2013, the Authority does not have any nonspendable net position balances.

Restricted – Amounts that can be spent only for specific purposes because of constitutional provisions, enabling legislation, constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments. At December 31, 2013, the Authority had no restricted fund balance.

CHATFIELD WATERSHED AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Assets, Liabilities and Net Position/Fund Balances (Continued)

Committed – Amounts that can be used only for specific purposes determined by a formal action of Authority’s Board. The Board is the highest level of decision-making body for the Authority. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board. The Authority has no committed fund balance.

Assigned – Amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Only the Board may assign fund balances for specific purposes. The Authority’s assigned fund balances relate to the subsequent year’s budget appropriation of fund balance.

Unassigned – All other spendable amounts.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Authority considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Authority considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board has provided otherwise in its commitment or assignment actions.

Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Budgets

In accordance with the State Budget Law, the Authority's Board of Directors approve the budget and appropriate the funds for the ensuing year. The appropriation is at the total fund expenditure level and lapses at year end. The Authority's Board of Directors can modify the budget by line item within the total appropriation without notification. The appropriation can only be modified upon completion of notification and publication requirements. The budget includes each fund on its basis of accounting.

NOTE 2 - CASH AND INVESTMENTS

Deposits

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. Amount on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. PDPA allows financial institutions to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. At December 31, 2013, all Authority deposits, with a bank and carrying balance totaling \$92,768 and \$88,040, were covered by the Federal Deposit Insurance Corporation (FDIC) insurance.

CHATFIELD WATERSHED AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS

NOTE 2 - CASH AND INVESTMENTS (CONTINUED)

Investments

The Authority is required to comply with State statutes which specify instruments meeting defined rating, maturity and concentration risk criteria in which local governments may invest. State statutes do not address custodial risk. The Authority has no investment policy but follows State statutes which allow the following investments:

- Obligations of the United States and certain U.S. government agency securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts

The Authority had no investments at December 31, 2013. As such, the Authority has no exposure to credit risk, concentration of credit risk, custodial credit risk, or interest rate risk.

NOTE 3 - NET POSITION

Net position in the Government-wide Statement of Net Position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulators of other governments. At December 31, 2013, the Authority had no amounts invested in capital assets and no restrictions on net position.

NOTE 4 - CONTRIBUTED SERVICES

Contributed services of \$25,500 are included in both membership revenues and monitoring expense, which represent the donation of services by Denver Water.

NOTE 5 - RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. For these risks of loss, the Authority is self-insured. Due to the nature of the Authority and its operations, management believes commercial insurance is not necessary.

NOTE 6 - COMMITMENTS AND CONTINGENCIES

Tabor Amendment

Colorado voters passed an amendment to the State Constitution, Article X, Section 20 (the "Amendment") which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local government. The Amendment is complex and subject to judicial interpretation. Due to the nature of its formation, the Authority does not believe it is subject to the provisions of this amendment. As such, the Authority has no minimum fund balance requirement.

CHATFIELD WATERSHED AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS

NOTE 6 - COMMITMENTS AND CONTINGENCIES (CONTINUED)

Contractual Commitments

The Authority has no employees. For the fiscal year ending December 31, 2013, the Authority has signed contracts totaling \$97,050 for Authority operations and \$93,630 for various projects.

NOTE 7 - GRANTS ADMINISTERED BY AUTHORITY

A supplementary schedule is provided to reflect grants administered by the Authority and the Town of Castle Rock, Colorado. The statement begins with a presentation in conformity with accounting principles generally accepted in the United States as applicable to governments, and reflects grant activity to report total Authority activity.

NOTE 8 - RELATED PARTY

A member of the Board of Directors is a shareholder in the law firm who provides legal services to the Authority. During Board meetings the Attorney abstained on any Board actions related to the law firm. In addition, the Attorney has filed disclosures with the Secretary of State related to this relationship and provided copies of those filings to the Authority. For the year ended December 31, 2013, the Authority incurred legal expenses from the law firm totaling \$11,401 of which \$5,000 was included in accounts payable at year-end.

REQUIRED SUPPLEMENTARY INFORMATION

CHATFIELD WATERSHED AUTHORITY
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2013

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
<u>Revenues</u>			
Fees			
Membership	\$ 179,930	\$ 178,880	\$ (1,050)
Interest income	80	78	(2)
Total revenues	<u>180,010</u>	<u>178,958</u>	<u>(1,052)</u>
<u>Expenditures/Expenses</u>			
Current			
District management and administration	99,500	95,262	4,238
Office expense	500	262	238
Professional fees	28,000	26,434	1,566
Website	1,800	1,800	0
Project implementation	42,500	21,272	21,228
Public outreach	1,550	950	600
Monitoring	41,500	43,273	(1,773)
Contingency	25,000	0	25,000
Total expenditures/expenses	<u>240,350</u>	<u>189,253</u>	<u>51,097</u>
Excess of revenues over (under) expenditures	<u>\$ (60,340)</u>	(10,295)	<u>\$ 50,045</u>
Fund balance, January 1, 2013		<u>89,328</u>	
Fund balance, December 31, 2013		<u>\$ 79,033</u>	

The accompanying notes are an integral part of these financial statements.

OTHER SUPPLEMENTARY INFORMATION

CHATFIELD WATERSHED AUTHORITY
STATEMENT OF AUTHORITY ACTIVITIES (NON-GAAP BASIS)
DECEMBER 31, 2013

<u>Revenues</u>	<u>General Fund</u>	<u>Grant Activities</u>	<u>Total</u>
Fees			
Membership	\$ 153,380	\$ 0	\$ 153,380
Grant revenues	0	68,906	68,906
In-kind contributions	25,500	0	25,500
Interest income	78	0	78
Total revenues	<u>178,958</u>	<u>68,906</u>	<u>247,864</u>
 <u>Expenditures/Expenses</u>			
Current			
District management and administration	95,262	708	95,970
Office expense	262	0	262
Professional fees	26,434	0	26,434
Watershed planning	0	62,909	62,909
Website	1,800	0	1,800
Project implementation	21,272	0	21,272
Public outreach	950	5,289	6,239
Monitoring	43,273	0	43,273
Total expenditures/expenses	<u>189,253</u>	<u>68,906</u>	<u>258,159</u>
Excess of expenditures over revenues	<u>\$ (10,295)</u>	<u>\$ 0</u>	<u>\$ (10,295)</u>

The accompanying notes are an integral part of these financial statements.