



Authority Board Chair: Lora Thomas
Authority Board Vice-Chair: Laura Cavey
TAC Chair: Weston Martin
TAC Vice-Chair: Ryan Adrian

CHATFIELD WATERSHED AUTHORITY BOARD MINUTES

Chatfield Watershed Authority Board Meeting

Monday, April 18, 2022

3:00 p. m. – 5:00 p. m.

Hybrid – Live and Virtual

Board of Directors:

Director Lora Thomas (Chair) – Douglas County
Director Lesley Dahlkemper – Jefferson County
Director Barbara Biggs – Water and Sanitation Districts
Director Alison Witheridge – Other Districts
Director Laura Cavey (Vice-Chair) – Town of Castle Rock
Desiree LaFleur (Alt - Town of Castle Rock)

Others Present:

Patrick O’Connell (Jefferson County)
Ryan Adrian (Douglas County)
Wes Martin (Plum Creek)
Diane Kielty (Colorado Watershed Assembly)
David Van Dellen (Town of Castle Rock)
Alan Leak (RESPEC)
Michael Daugherty (SSD)
Sarah Klahn(SSD)
Jon Erickson (Chatfield State Park)
Kevin Bierlein (Hydros Consulting)

3:00 pm

Call to Order

A regular meeting of the Chatfield Watershed Authority was called to order at 3:06 p.m. by Director Thomas. A quorum was declared established. There were no disclosures.

ACTION/APPROVAL ITEMS (3:05 PM – 4:00 PM)

A. APPROVAL OF AGENDA

It was moved to approve the agenda as presented by Director Dahlkemper and seconded by Director Cavey; motion carried unanimously.

B. APPROVAL OF MEETING MINUTES

Approval of Chatfield Watershed Authority Board January 24, 2022 Minutes

It was moved to approve the January 24, 2022 Board meeting minutes with correction to date of the April meeting, correction of Director Cavey’s name on the second page, and correction to David Van Dellen’s name on the Funding Committee list by Director Witheridge and seconded by Director Biggs; motion carried unanimously.



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C. APPROVAL/RATIFICATION OF INVOICES

The table below summarizes the invoices included in the meeting packet. Total amount of 17 invoices for approval for payment \$33,900.85

Note: There was an overpayment made to Lynker in January 2022 in the amount of \$3,205.00. The invoices are being adjusted to reflect a credit until drawn back to balance. After applying invoice SI009042 for \$60, there is a remaining credit of \$3,145.00.

Invoices < \$5,000 and within Budget and Scope (Manager's Approval)	
Spring Up the Creek_CWA Invoice 2022	\$250.00
RESPEC_W0035-Chatfield-INV-31DEC21	\$1,717.50
Town of Castle Rock 2022 Pet Waste Station Program	\$200.00
SSD January 2022 Invoice #3012880_WQCD-WQCC_Jan 2022	\$520.00
SSD January 2022 Invoice #3012881_Reg 73 Triennial Review_Jan 2022	\$598.00
SSD January 2022 Invoice #3012882_Policy Revision Project_Jan 2022	\$1,380.00
Credit - Lynker_02 28 22 Chatfield_Watershed_Invoice	-\$60.00
SSD Chatfield Invoice 3013172_Feb 2022	\$2,508.00
SSD Chatfield Invoice 3013173_Feb 2022	\$504.00
SSD Chatfield Invoice 3013174_Feb 2022	\$132.00
TWS Inv_20849_from_Dec 2021_5376	\$750.00
TWS March Inv_21213_from_TWS_FINANCIAL_INC._27852	\$750.00
TWS_Jan and Feb 2022_Inv_20998_from_TWS_FINANCIAL_INC._7964	\$1,500.00
TWS_April Inv_21384_from_TWS_FINANCIAL_INC._7856	\$750.00
Respec_W0035-Chatfield-INV-28FEB22	\$4,917.50
NotchCode_Phase II_CHA-001.2 invoice	\$1,200.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
RESPEC_W0035-Chatfield-INV-31JAN2	\$5,265.85
SSD January 2022 Invoice #3012879_General_Jan 2022	\$5,958.00
River Network_Invoice 2235_March 11 through April 10_West Plum Creek Project	\$5,000.00
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	



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It was moved to approve and ratify all invoices presented for a total of \$33,900.85 by Director Biggs and seconded by Director Dahlkemper; motion carried unanimously.

D. Recommend Board approve CWA participation in statewide Phosphorus Removal from Fertilizers (P-Free) Initiative (Diane Kielty)

TAC recommended that CWA participate in the P-Free initiative.

It was moved to approve CWA supporting the P-Free initiative by including the CWA logo on the P-Free website and materials for mailings by Director Dahlkemper and seconded by Director Cavey; motion carried unanimously.

E. Recommend Board approve the 2021 Annual Report and approve report submission to the Water Quality Control Commission (Alan Leak)

A review of the report was made highlighting Nonpoint Source remediation efforts and the CWA 2022 voluntary dues increase. The map inserts are new to reflect accurate watershed boundaries and to prepare for regulation 73 hearings. Chatfield Reservoir was in compliance with regulation 38 chlorophyll-a and total phosphorus standards. Perry Park and Larkspur are within their wasteload allocations. Sun Jelly RV Park is having difficulties meeting their wasteload allocation. RESPEC has requested more information on Sun Jelly's wasteload situation and will report this information to TAC in May. The Law Enforcement Academy has gone back to a septic system and will no longer be reporting to CWA. RESPEC will have more information on this at the next Board meeting. RESPEC asked for comments on the report be submitted by April 29th to bring a final draft to TAC May 3rd. The report is due May 13th.

It was moved to approve the 2021 Annual Report and report submission to the Commission on May 13th by Director Witheridge and seconded by Director Biggs; motion carried unanimously.

F. Recommend Board approve new CWA website launch to live (Diane Kielty)

A review was made of the new website.

It was moved to approve the CWA Squarespace website launch and cancel the existing WordPress website by Director Biggs and seconded by Director Dahlkemper; motion carried unanimously.

G. CWA Revenue Options and Recommendations (Alan Leak & Sarah Klahn)

There was a presentation that included information on the Cherry Creek Basin Water Quality Authority budget and revenue sources, State Park visitation showing increasing numbers, and a



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budget planning workbook for CWA through 2028. An Somach Simmons and Dunn memo provided four options to consider addressing anticipated CWA long-term budget expenses. Consultants asked the Board for direction on how to proceed.

The funding issue has been under discussion since Regulation 73 was put in place. In 2014, prior to the restructure of the Authority Board, a toolbox was put together to gain legislative support to draw up a list of funding options which included a State Park fee. This effort did not move forward. The effort lacked local support and public education. The CWA Board restructured to help tackle the funding issue. There may be an opportunity to partner with Cherry Creek Basin Water Quality Authority which is already in discussions with Colorado Parks and Wildlife (CPW) about user fees.

Action: The Board will take this discussion back to their respective boards and come prepared at the July meeting to discuss this item.

A motion was made that consultants begin exploratory discussions with CPW and gather information regarding seeking funding from CPW, and other sources, by Director Biggs and seconded by Director Cavey; motion carried unanimously.

H. Recommend Board approve RESPEC contract renewal (*Attachments 27*)

It was moved by Director Dahlkemper to approve the 2022 – 2023 RESPEC budget and contract of \$78,455.00 and seconded by Director Cavey; motion carried unanimously.

Action: Program Manager prepare and execute renewed RESPEC contract for 2023.

UPDATES (4:00 PM - 4:55 PM)

A. TECHNICAL (ALAN LEAK)

1. CO School of Mines 2022 Field Session Update – Planning a mid-May field session. There will be a meeting next week to discuss sampling site locations.
2. West Plum Creek Stream Management Plan Update – Project is moving forward. A meeting is scheduled to be held this week. Landowner consent is an issue to be addressed.
3. Chatfield Reservoir Mitigation Company Update – The meeting packet included a Hydro's report on results and conclusions for the reservoir in 2021.
4. Other Member – CWA received a Pine Canyon Water Reclamation Facility Amended Site Location Application submission proposed through a LAMP which purports phosphorus would not be added to the system. There is an exemption in Regulation 73 that allows for



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this. RESPEC is conducting a compliance check to ensure all information has been included to review the application.

B. LEGAL (SARAH KLAHN)

1. Regulatory Update

- a. Regulation 73 Process Update - A letter was provided in the meeting packet for informational purposes.
- b. Lakes & Nutrients Rulemaking Update – On May 2nd the Division will announce what it is proposing.

C. FINANCIAL (DIANE KIELTY)

1. February 2022 Financial Summary – The summary was provided in the meeting packet.
 - a. 2022 dues payments have been received in full.

D. EXECUTIVE SESSION

24-6-402(4)(b) C.R.S. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions.

No session was called.

UPCOMING MEETINGS (4:55 PM - 5:00 PM)

A. Next Scheduled TAC Meetings:

- a) Tuesday, May 3, 2022: 2:00 – 4:00 p.m., Virtual Only, Google meet Online

B. Next Scheduled Board Meeting:

- a) Monday, July 25, 2022: 3:00 – 5:00 p.m., Hybrid Live/Online

LIVE:

**Highland Heritage Park Administration Building, 9651 S Quebec St., Highlands Ranch, CO
80130 80129, Parks Conference Room**

VIRTUAL:

Individual Virtual Links will be Sent to Members and Consultants via Douglas County WebEx System

5:00 pm

Adjournment