CHATFIELD WATERSHED AUTHORITY BOARD ACTION MEMORANDUM

Date: November 14, 2022

TO: Chatfield Watershed Authority Board

FROM: Diane Kielty, Chatfield Program Manager

SUBJECT: Recommend Board approval of consultant contract extensions through December 31, 2023, for TWS Financial, Colorado Watershed Assembly, and Somach Simmons Dunn Legal Services. Approve the Lobbying Services contract with Steve Balcerovich and Amy Attwood for 2022 and a contract extension through June 30, 2023.

SUMMARY OF ACTION REQUESTED: TAC recommends the Board to approve consultant contract extensions for TWS Financial, Colorado Watershed Assembly, and Somach Simmons Dunn Legal Services. TAC recommends the Board approve the contract for Lobbying Services with Steve Balcerovich and Amy Attwood for budget year 2022 to be applied to budget line item 5004, NPS Projects and Consultants, and approve a contract extension for the lobbyist contract in 2023 to be applied to line item 5115, Public Outreach-Consultants, reflected in the proposed CWA 2023 Budget.

TWS Financial Services. 2023 contract extension at $9,750.00 for 2023.

Colorado Watershed Assembly. 2023 contract extension reflects a $3,827.00 dollar cost-of-living/inflation increase and anticipated additional meeting facilitation due to hearing preparation for a combined management, website hosting and maintenance services contract total of $43,585.00.

Somach Simmons Dunn. 2023 contract extension reflects a $600.00 decrease for legal services in 2023. This reduction reflects the moving of $25,000.00 for the Lakes Nutrients Rulemaking from 2022 to 2023 due to anticipated time and expenses for stakeholder meetings and the rulemaking hearing along with general legal services for a contract total of $58,640.00.

Steve Balcerovich and Amy Attwood Lobbying Services. 2022 contract of $6,000 for the months of November and December in 2022 to be applied to budget line item 5004, NPS Projects and Consultants. A contract extension through June 30, 2023 of $18,000 to be applied to line item 5115, Public Outreach-Consultants, reflected in the proposed CWA 2023 Budget.

RECOMMENDED EFFECTIVE DATE: November 14, 2022

COST IMPACTS: The 2022 financial services budget will remain the same as 2022. The management and website budget has been increased by $$3,827.00 to allow for a cost-of-living increase and additional consultant hours for anticipated subcommittee meeting facilitation. The legal services budget has been decreased by $600.00 to reflect a carryover from the 2022 legal budget. The new lobbyist contract will show a $6,000 expense in 2022 under the NPS Projects and Consultants line item and a contract extension through June 30th in 2023 for $18,000.00.

PURPOSE / BACKGROUND: CWA does not create multiple-fiscal year direct or indirect debt or other financial obligations. CWA consultant contracts are subject to change order extensions annually based on budget appropriation of funds.

PROPOSED MOTION to BOARD: CWA Board approve consultant contract extensions through December 31, 2022, for TWS Financial, Colorado Watershed Assembly, and Somach Simmons Dunn Legal Services applied to budget year 2023 to reflect the adopted CWA 2023 Budget. CWA Board approve Steve Balcerovich and Amy Attwood Lobbying Services contract for 2022 and the contract extension for 2023 as stated above.