



Authority Board Chair: Laura Cavey
Authority Board Vice-Chair: Lesley Dahlkemper
TAC Chair: Ryan Adrian
TAC Vice-Chair: Matt Collitt

CHATFIELD WATERSHED AUTHORITY BOARD MINUTES

**Chatfield Watershed Authority Board Meeting
Monday, October 16, 2023
4:00 p. m. – 6:00 p. m.**

Hybrid Live/Virtual

**Live Address:
100 Jefferson County Parkway
Golden, CO 80419**

Board of Directors:

Director George Teal– Douglas County
Director Laura Cavey (Chair) – Town of Castle Rock
Director Lesley Dahlkemper (Vice-Chair) – Jefferson County
Director Weston Martin – Water and Sanitation Districts
Director Brent Soderlin – Other Districts

Mark Marlowe (Town of Castle Rock)
Kevin Bierlein (Hydros Consulting)
Mark Marlowe (City of Castle Rock)
Jon Erickson (DNR)
Ryan Adrian (Douglas County)
Alison Witheridge (Denver Water)
Patrick O’Connell (Jefferson County)
David Van Dellen (Town of Castle Rock)
Michael Daugherty (SSD)
Alan Leak (RESPEC)
Diane Kielty (Colorado Watershed Assembly)
Laura Kindt (Town of Castle Rock)

Others Present:

Matt Collitt (Louviers WSD)

4:00 pm

Call to Order

A moment of silence in honor of Barbara Biggs.

A regular meeting of the Chatfield Watershed Authority was called to order at 4:06 p.m. by Director Cavey. A quorum was declared established. There were no disclosures.

Action: A tribute to Barbara Biggs will be discussed offline.

Introduction of new CWA board member Douglas County Commissioner George Teal



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ACTION/APPROVAL ITEMS (4:05 P.M. – 4:45 P.M.)

A. APPROVAL OF AGENDA

A motion was made by Director Martin to approve the October 17, 2023, CWA agenda as presented and was seconded by Director Soderlin. The motion carried unanimously.

B. APPROVAL OF MEETING MINUTES

Approval of [Chatfield WA Board July 17, 2023, Meeting Minutes](#)

A motion was made by Director Soderlin and seconded by Director Dahlkemper to approve the July 17, 2023, Chatfield WA board meeting minutes. The motion carried with one abstention by Director Teal.

C. APPROVAL/RATIFICATION OF INVOICES

The below table summarizes the invoices included in the meeting packet. ([Link to Invoices Attachment](#))

Total amount of invoices approved by TAC \$30,315.36.

A motion was made by Director Martin to ratify all invoices as presented and was seconded by Director Soderlin. The motion carried unanimously.

Invoices < \$5,000 and within Budget and Scope (Manager’s Approval)	
SSD General Chatfield Invoice 3018111_June 2023	\$1,690.00
SSD WQCD-WQCC Invoice 3018112_June 2023	\$1,222.00
RESPEC_W0035.23003-CWA-INV-30JUN23	\$2,707.50
TWS_Inv_23654_from_July_TWS_FINANCIAL_INC._15880	\$750.00
RESPEC_W0035.23003-CWA-INV-31JULY23	\$3,810.36
SSD General Chatfield Invoice 3018406_July 2023	\$2,158.00
SSD WQCD-WQCC Invoice 3018407_July 2023	\$910.00
SSD CPWC Invoice 3018409_July 2023	\$442.00
TWS_August Inv_23705_from_TWS_FINANCIAL_INC._9388	\$750.00
SSD General Chatfield Invoice 3018695_August 2023	\$1,508.00
SSD WQCD-WQCC Invoice 3018696_August 2023	\$1,118.00
SSD CPWC Invoice 3018697_August 2023	\$182.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
RESPEC_W0035.23003-CWA-INV-31AUG23	\$5,107.50
CO Watershed Assembly_CWA Chatfield 2023 007_2nd Q	\$7,960.00
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	



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*Also requires post-payment Board ratification at next quarterly Board Meeting

D. APPROVE RECOMMENDATION TO ADOPT AGREEMENT ON CWA WATERSHED MODEL SHARING WITH MEMBER ENTITIES (MICHAEL DAUGHERTY)

- Action Memo: [CWA Data Sharing Agreement with Member Entities](#)

The Agreement outlines the terms and conditions that will govern CWA's sharing of its watershed data and model with CWA member entities. It was recommended that Board approve the CWA Watershed Model Sharing agreement. The board members reviewed and had no questions.

A motion was made by Director Martin to adopt the CWA Watershed Model Sharing Agreement and was seconded by Director Dahlkemper. The motion carried unanimously.

PRESENTATION (4:45 P.M. – 5:00 P.M.)

A. [NEWS ANNOUNCEMENT](#) - PRESERVATION OF 204 ACRES OF OPEN SPACE VIA A CONSERVATION EASEMENT, DOUGLAS COUNTY (DIRECTOR TEAL)

Director Teal provided the background and history of the area that housed a Dupont factory that became a superfund site and eventually an elk wildlife trail. The conservation easement will ensure a corridor for the elk and build an undeveloped buffer between the Town of Louviers and Stearling Ranch development. The conservation easement protects water quality by reducing future development and preserving the area's natural hydrology. This corridor is directly above Plum Creek and will help prevent stormwater runoff. Conservation easements may be a tool for Authority consideration in watershed protection planning.

- [Dupont Easement Map](#)

DISCUSSION ITEMS (5:00 P.M. – 5:30 P.M.)

A. CHATFIELD SITE SPECIFIC NUTRIENT STANDARD UPDATE (ALAN LEAK & MICHAEL DAUGHERTY)

- [McCutchen Proposal](#)

An overview of the Site Specific Nutrient Standard regulation was provided and an update on the discussions with McCutchen regarding services to support CWA in developing a site specific standard recommendation [for total nitrogen](#). The next subcommittee meeting will discuss the services quote and recommendation to the Board.



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UPDATES (5:30 P.M. – 5:55 P.M.)

A. TECHNICAL (ALAN LEAK)

1. CWA 2024 Budget Update

[\(Chatfield Watershed Authority Budget Planning Workbook 2024-2028 Version 10-16-2023\)](#)

The budget proposal for 2024 was provided in the packet. Two items have changed from the July budget review discussion. The In-kind budget is being revised to reflect true water quality monitoring in-kind expenditures. The second item changed is the NPS category. To keep the reserve money above \$100,000, this line item has been reduced to cover the site-specific nutrient standard work and address CWA's intention to remain above the desired reserve amount of \$100,000 through 2027. The TAC will look at this revised 2024 budget recommendation in two weeks and bring it to the Board for approval in November.

2. [Regulation 22 Site Location Approval No. 3251](#), Perry Park Water and Sanitation District

This is documentation to close out the ~~approved phosphorus allocationsite application~~.

3. [CWA 2022 Annual Report WQCC Presentation](#)

a. [WQCC Correspondence CWA 2022AR final](#)

The Division felt CWA met all reporting requirements.

4. Cherry Creek Stewardship Partners 2023 Annual Conference CWA Presentation [CWA Presentation](#)

CWA made a presentation at Cherry Creek's annual conference. The presentation is provided via the link.

5. [WQCC Long Range Schedule](#) - There will be more information on the possible need for a hearing on Regulation #73 as the discussion grows nearer.

6. Regulation #93 Data Call - The 303d data for the Division has been submitted.

7. [Water Quality Update](#) – An update was provided that included presentation slides that are available using the link.

8. [Hilldale Pines Project Prescription](#)

a. [Crystal Way fuel break project area map](#)

Legislation is coming through on wildfire standards on mitigation and helping rural counties navigate the grant writing process. Denver Water and Aurora Water are working on a grant covering the North Fork including Strontia Springs. The RFP is posted to hire a consultant to plan for resources for post fire recovery and how to prepare a watershed for wildfires.

9. Other Member



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B. LEGAL (MICHAEL DAUGHERTY)

1. [Regulation #38 Issue Scoping Hearing](#) – This is a hearing for the South Platte and will take place in November. Nutrient standards are in Regulation #31.
2. SB23-267 - The Chatfield State Park Water Quality Fee Next Actions (Michael Daugherty) ([Signed SENATE BILL 23-267](#)) The AG office has done a draft issue paper. They will share this with CWA once finalized. They are on track to adopt the fee by July 2024. The fee wouldn't begin until 2025. The budget does not show any estimated revenue in the 2024 budget. Barbara Biggs was instrumental in moving this forward.

C. MANAGER (DIANE KIELTY)

1. [Draft 2024 Chatfield Watershed Authority Meeting Schedule](#)
The location of the live portion of the Board meetings in 2024 was discussed. The Board decided on two meetings to be held in Golden and two held in Castle Rock (Miller Building or Castle Rock Water). The time for the standing meetings will change to 3:00 pm – 5:00 pm. The Miller Building and Castle Rock Water have IT on site to set up the live location for hybrid capabilities. Jeffco will plan to do the same. The November 2024 meeting will be virtual only.
2. There was a reminder of the need for a quorum at the November Board Meeting to approve the 2024 Budget.

D. FINANCIAL (TED SNAILUM)

1. August 2023 Financial Summary ([Chatfield August Financial Summary](#)) The financial summary was presented.

D. EXECUTIVE SESSION

24-6-402(4)(b) C.R.S. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions.

UPCOMING MEETINGS (5:55 P.M. – 6:00 P.M.)

A. Next Scheduled TAC Meeting:

- a) **Tuesday, October 31, 2023 (Early November Meeting): 2:00 – 4:00 p.m., Google Meet Online**

B. Next Scheduled Board Meeting:

- a) Monday, November 20, 2023: 4:00 pm – 6:00 pm, Hybrid Live & Online

Live Address:



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Douglas County Sheriff Substation, Community Room

9250 Zotos Drive

Highlands Ranch, CO 80129

Virtual:

Microsoft Teams meeting

Join on your computer, mobile app or room device

Click here to join the meeting<https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDQ4ZDE0M2EtZGJiOC00ZDRjLWJkMzktMDAyMTk1YzU4ODVm%40thread.v2/0?context=%7b%22Tid%22%3a%22d3204e62-5d1f-428d-90ae-ec95e74c18af%22%2c%22Oid%22%3a%22f7bb4d59-287b-463c-abb1-6c850f98c567%22%7d>

Meeting ID: 244 744 625 02

Passcode: TBtdW2

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5:01 p.m.

Adjournment

ATTACHMENTS

Materials provided as links in the agenda.