



Authority Board Chair: Laura Cavey  
Authority Board Vice-Chair: Lesley Dahlkemper  
TAC Chair: Ryan Adrian  
TAC Vice-Chair: Matt Collitt

## CHATFIELD WATERSHED AUTHORITY TAC MINUTES

### Chatfield Watershed Authority TAC Meeting Tuesday, October 31, 2023 2:00 p. m. – 4:00 p. m.

#### Member Attendees:

Ryan Adrian (Douglas County) Chair  
David Van Dellen (Town of Castle Rock)  
Kirby Clark (Plum Creek Water Reclamation Authority)  
Patrick O'Connell (Jefferson County)  
Alison Witheridge (Denver Water)  
Abigail Wright (Denver Water)  
Hanna Anderson (Dominion WSD)

#### Alternate Members, Other Associate Agencies & Attendees:

Alan Leak (RESPEC)  
Michael Daugherty (Somach Simmons and Dunn)  
Kevin Bierlein (Hydros Consultants)  
Bill Szafranski (Ly nker)  
Diane Kielty (CWA)

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2:00 pm

#### Call to Order

The regular TAC meeting was called to order at 2:02 pm by TAC Chair Ryan Adrian. There were no disclosures.

#### ACTION/APPROVAL ITEMS (2:05 P.M. – 2:45 P.M.)

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##### A. APPROVAL OF AGENDA

A motion was made by Pat O'Connell to approve the Chatfield TAC October 31, 2023, Agenda and it was seconded by David Van Dellen. The motion carried unanimously.

##### B. APPROVAL OF MEETING MINUTES

Approval of August TAC Meeting - [Chatfield TAC October 3, 2023, Meeting Minutes](#)

A motion was made by David Van Dellen to approve the Chatfield TAC October 3, 2023, meeting minutes and it was seconded by Abigail Wright. The motion carried unanimously.

##### C. APPROVAL/RATIFICATION OF INVOICES

- The table summarizes the invoices included in the meeting packet, [Chatfield Invoices October 31, 2023](#)



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Total amount of invoices \$7,739.50 plus TAC approval of Colorado Watershed Assembly Invoice 008 2023, 3<sup>rd</sup> quarter for \$12,920.00.

A motion was made by Pat O’Connell to approve the Colorado Watershed Assembly 3<sup>rd</sup> quarter invoice and ratify the remaining invoices. It was seconded by David Van Dellen. The motion carried unanimously.

<b>Invoices &lt; \$5,000 and within Budget and Scope (Manager’s Approval)</b>	
RESPEC_W0035.23003-CWA-INV-30SEP23	\$4,567.50
SSD General Chatfield Invoice 3018976_September 2023	\$962.00
SSD WQCD-WQCC Invoice 3018977_September 2023	\$2,210.00
<b>Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)</b>	
Colorado Watershed Assembly Invoice 008 2023, 3 <sup>rd</sup> Quarter	\$12,920.00
<b>Invoices &gt; \$15,000 and/or any Amount not within Budget or Scope (Board Approval)</b>	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

**D. APPROVE RECOMMENDATION TO BOARD TO ADOPT 2024 CHATFIELD WATERSHED AUTHORITY PROPOSED BUDGET AND DUES (ALAN LEAK)**

The draft memo was provided in the meeting packet with the workbook. There were no questions or comments.

A motion was made by David Van Dellen to recommend Board approval of the recommended 2024 budget. It was seconded by Kirby Clark. The motion carried unanimously.

**E. RECOMMEND TO BOARD TO PROVIDE A COLORADO WATER PLAN LETTER OF SUPPORT TO ROXBOROUGH WSD FOR ADVANCED METERING INFRASTRUCTURE PROGRAM.**

There were no questions or comments.

A motion was made by Kirby Clark to recommend the Board approve the Letter of Support and was seconded by Pat O’Connell. The motion carried unanimously.



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### F. APPROVE RECOMMENDATION TO BOARD TO APPROVE MCCUTCHAN CONTRACT FOR CHATFIELD SITE SPECIFIC NUTRIENT STANDARD PLANNING (ALAN LEAK & MICHAEL DAUGHERTY)

SUBCOMMITTEE: DAVID VAN DELLEN, ALISON WITHERIDGE, RYAN ADRIAN, WESTON MARTIN, KIRBY CLARK, PATRICK O'CONNELL

- James H. McCutchan, Jr., Department of Civil, Environmental and Architectural Engineering, Environmental Engineering Program

This does not include testifying at the hearings. He may respond to questions regarding his report. If he is asked to testify in 2025 or beyond, CWA will budget for this possibility.

A motion was made to approve the proposal from James McCutchan to work on the Site Specific Nutrient Standard by David Van Dellon and was seconded by Kirby Clark. The motion carried unanimously.

### UPDATES (2:45 P.M. – 3:55 P.M.)

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#### A. TECHNICAL (ALAN LEAK)

1. Water Quality Update – A slide deck was presented and was included in the meeting packet.
2. Chatfield Reservoir Mitigation Company Update
3. Other Member – Ryan Adrian spoke with Kirk Walker. Pine Canyon has received an NRCS EQUIP grant. Pine Canyon is looking for partners on this grant.
4. RESEPC attended the Confluence on the Confluence and presented unique challenges to CWA. As a group there was an expressed desire for consistent messaging from watershed groups. An example is the phosphorus free fertilizer program.

#### B. MANAGER (DIANE KIELTY)

1. Nominating Committee for TAC Vice-Chair Position

Abigail Wright will consider standing for the TAC Vice-Chair position.

2. December TAC Meeting Discussion

The TAC Committee cancelled the December TAC meeting. If a matter of urgency arises, the Manager will communicate with the TAC a need for a year-end meeting.

#### C. LEGAL

1. Regulation #38 Scoping Hearing – The hearing notice was in the meeting packet.



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2. October 11, 2023, Meeting with CDPHE and Cherry Creek Basin Water Quality Authority. SSD plans to attend the next hearing to monitor and relay back to CWA the result of this hearing. There is no party status required.
3. SSD spoke with the Town of Castle Rock Attorney about the CWA Data Sharing Agreement. Based on this discussion two additional sentences were added to the Agreement that will be brought forward to the Board in November to approve this minor revision.

### D. FINANCIAL (DIANE KIELTY)

1. The August Financial Summary was presented.

### E. EXECUTIVE SESSION

24-6-402(4)(b) C.R.S. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions.

## UPCOMING MEETINGS (3:55 P.M. – 4:00 P.M.)

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### A. Next Scheduled TAC Meetings:

- a) ~~Tuesday, December 5, 2023: 2:00 – 4:00 p.m., Google Meet Online~~ - CANCELED

### B. Next Scheduled Board Meeting:

- a) Monday, November 20, 2023: 4:00 pm – 6:00 pm, Hybrid Live & Online  
*Hybrid | Live & Virtual*

### Live Address:

Douglas County Sheriff Substation, Community Room  
9250 Zotos Drive, Highlands Ranch, CO 80129

### Virtual:

Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting<[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MDO4ZDE0M2EtZGJiOC00ZDRjLWJkMzktMDAyMTk1YzU4ODVm%40thread.v2/0?context=%7b%22Tid%22%3a%22d3204e62-5d1f-428d-90ae-ec95e74c18af%22%2c%220id%22%3a%22f7bb4d59-287b-463c-abb1-6c850f98c567%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDO4ZDE0M2EtZGJiOC00ZDRjLWJkMzktMDAyMTk1YzU4ODVm%40thread.v2/0?context=%7b%22Tid%22%3a%22d3204e62-5d1f-428d-90ae-ec95e74c18af%22%2c%220id%22%3a%22f7bb4d59-287b-463c-abb1-6c850f98c567%22%7d)> Meeting ID: 244 744 625 02 Passcode: TBtdW2 Download Teams<<https://www.microsoft.com/en-us/microsoft-teams/download-app>> | Join on the web<<https://www.microsoft.com/microsoft-teams/join-a-meeting>> Or call in (audio only) +1 720-739-2066,,656978206#<tel:+17207392066,,656978206#> United States, Denver Phone Conference ID: 656 978 206# Find a local number<<https://dialin.teams.microsoft.com/119342a8-6b02-42a9-800b-e81e76bb5b47?id=656978206>> | Reset PIN<<https://dialin.teams.microsoft.com/usp/pstnconferencing>> Learn



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More<<https://aka.ms/JoinTeamsMeeting>> | Meeting options<[https://teams.microsoft.com/meetingOptions/?organizerId=f7bb4d59-287b-463c-abb1-6c850f98c567&tenantId=d3204e62-5d1f-428d-90ae-ec95e74c18af&threadId=19\\_meeting\\_MDQ4ZDE0M2EtZGJiOC00ZDRjLWJkMzktMDAyMTk1YzU4ODVm@thread.v2&messageId=0&language=en-US](https://teams.microsoft.com/meetingOptions/?organizerId=f7bb4d59-287b-463c-abb1-6c850f98c567&tenantId=d3204e62-5d1f-428d-90ae-ec95e74c18af&threadId=19_meeting_MDQ4ZDE0M2EtZGJiOC00ZDRjLWJkMzktMDAyMTk1YzU4ODVm@thread.v2&messageId=0&language=en-US)>

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2:38 p.m.

Adjournment

### ATTACHMENTS

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*No Attachments. Links provided to the materials are on the agenda.*