



Authority Board Chair: Laura Cavey
Authority Board Vice-Chair: Lesley Dahlkemper
TAC Chair: Ryan Adrian
TAC Vice-Chair: Matt Collitt

CHATFIELD WATERSHED AUTHORITY TAC MINUTES

**Chatfield Watershed Authority TAC Meeting
Tuesday, September 5, 2023**

2:00 p. m. – 4:00 p. m.

Member Attendees:

Ryan Adrian (Douglas County) Chair
David Van Dellen (Town of Castle Rock)
Patrick O’Connell (Jefferson County)
Barbara Biggs (Roxborough WSD)
Sarah White (City of Littleton)
Alison Witheridge (Denver Water)
Britta Strother (Dominion WSD)

**Alternate Members, Other Associate Agencies
& Attendees:**

Alan Leak (RESPEC)
Michael Daugherty (Somach Simmons and
Dunn)
Jim Walker (Pine Canyon)
Kurt Walker (Pine Canyon)
Kevin Bierlein (Hydros Consultants)
Kris Wahlers (DNR)
Bill Szafranski (Lynker)
Diane Kielty (CWA)

2:00 pm

Call to Order

The regular TAC meeting was called to order at 2:00 pm by TAC Chair Ryan Adrian. There were no disclosures.

ACTION/APPROVAL ITEMS (2:05 P.M. – 2:15 P.M.)

A. APPROVAL OF AGENDA

A motion was made by Patrick O’Connell to approve the Chatfield TAC September 5, 2023, Agenda and it was seconded by David Van Dellen. The motion carried unanimously.

B. APPROVAL OF MEETING MINUTES

Approval of August TAC Meeting - [Chatfield TAC August 1, 2023, Meeting Minutes](#)

A motion was made by David Van Dellen to approve the Chatfield TAC August 1, 2023, meeting minutes and it was seconded by Patrick O’Connell. The motion carried unanimously.

C. APPROVAL/RATIFICATION OF INVOICES

- The table summarizes the invoices included in the meeting packet, [Chatfield Invoices September 2023](#)
Total amount of invoices \$16,030.36



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Invoices < \$5,000 and within Budget and Scope (Manager’s Approval)	
RESPEC_W0035.23003-CWA-INV-31JULY23	\$3,810.36
TWS_Inv_23654_from_July_TWS_FINANCIAL_INC._15880	\$750.00
SSD General Chatfield Invoice 3018406_July 2023	\$2,158.00
SSD WQCD-WQCC Invoice 3018407_July 2023	\$910.00
SSD CPWC Invoice 3018409_July 2023	\$442.00
Invoices \$5,000 - \$15,000 and within Budget and Scope (TAC Approval*)	
CWA 2023 007_Chatfield 2nd Q Invoice	\$7,960.00
Invoices > \$15,000 and/or any Amount not within Budget or Scope (Board Approval)	
*Also requires post-payment Board ratification at next quarterly Board Meeting	

A motion was made by David Van Dellen to approve CWA 2023 007 Chatfield 2nd Quarter Invoice and ratify all invoices and it was seconded by Alison Witheridge. The motion carried unanimously.

DISCUSSION (2:15 P.M. – 3:15 P.M.)

A. 2024 CHATFIELD WATERSHED AUTHORITY BUDGET (ALAN LEAK) ([CHATFIELD WATERSHED AUTHORITY BUDGET PLANNING WORKBOOK 2024-2028 VERSION 8-29-2023](#))

The only change to the budget is an increase in In-kind dues of 20%.

B. CHATFIELD SITE SPECIFIC NUTRIENT STANDARD PLANNING (ALAN LEAK & MICHAEL DAUGHERTY)

SUBCOMMITTEE: DAVID VAN DELLEN, ALISON WITHERIDGE, RYAN ADRIAN, WESTON MARTIN, KIRBY CLARK, PATRICK O’CONNELL

- A meeting was held with James H. McCutchan, Jr., Department of Civil, Environmental and Architectural Engineering, Environmental Engineering Program who provided a PPT presentation on a proposed path forward. Mr. McCutchan is putting together a proposed scope and budget to submit next week. The proposal will be presented at the October TAC meeting.

UPDATES (3:15 P.M. – 3:55 P.M.)

A. TECHNICAL (ALAN LEAK)

1. CWA 2022 Annual Report WQCC Presentation Recap was provided. The annual report presentation was made, and CWA notified the Commission that we would pivot focus to the site specific nutrient standard. The Commission nodded their approval of this adjustment.
2. Cherry Creek Stewardship Partners 2023 Annual Conference [CWA Presentation](#).



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3. [WQCC Long Range Schedule](#) – The process toward potential hearings was provided to prepare TAC for upcoming activities. We will be looking at what changes may be needed to Regulation #73.
4. Chatfield Reservoir Mitigation Company Update – It is close to a full pool. There have been a few calls from senior rights owners.
5. Other Member – Chatfield had been approached a couple of years ago by Hilldale Pines regarding a wildfire mitigation project. The project was redirected to be housed under a larger Jefferson County mitigation effort. The Jefferson County project did not move forward. Hilldale Pines are returning to us to discuss moving this forward again.

B. LEGAL (MICHAEL DAUGHERTY)

1. Policy on CWA Watershed Model Sharing with Outside Agencies
 - [TAC Memo Regarding Data Sharing Agreement](#)
 - [CWA Data Sharing Agreement with Member Entities](#)

The TAC reviewed and asked that this be brought forward as an action item at the next TAC meeting.

C. FINANCIAL (DIANE KIELTY)

1. [June Financial Summary](#)

D. EXECUTIVE SESSION

24-6-402(4)(b) C.R.S. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions.

UPCOMING MEETINGS (3:55 P.M. – 4:00 P.M.)

A. *Next Scheduled TAC Meetings:*

- a) Tuesday, October 3, 2023: 2:00 – 4:00 p.m., Google Meet Online

B. *Next Scheduled Board Meeting:*

- a) Monday, October 16, 2023: **New Time 4:00 pm – 6:00 pm**, Hybrid Live & Online
[Hybrid | Live & Virtual](#)

Live Address:

100 Jefferson County Parkway
Golden, CO 80419

Directions and parking details

<https://www.jeffco.us/2051/Driving-Directions>

Parking – once through the roundabout, head toward the building, guests can park in either of the



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top-level parking areas to the left or right
Enter the building and go to your left (unsecured side)
Once at elevators, head to your right and look for signs for Chatfield Watershed Authority/Faye
Griffin Room (just pass Hearing Room 1)

Virtual:

[Join with Google Meet](#)

meet.google.com/edb-jujy-eis

Meeting ID

meet.google.com/edb-jujy-eis

Phone Numbers

(US)[+1 570-729-5057](tel:+15707295057)

PIN: 656 914 827#

[More phone numbers](#)

2:23 p.m.

Adjournment

ATTACHMENTS

No Attachments. Links provided to the materials are on the agenda.